

Payne County Board of Commissioners
Regular Meeting, August 22, 2016, 9:00 a.m.
Payne County Administration Building; 315 W. 6th Avenue
Gloria Hesser Commissioners' Meeting Room, Suite 200/201

AGENDA

- I. Meeting called to order by Chairman
- II. Invocation and Flag Salute
- III. Minutes
 - A. Approval of August 15, 2016
- IV. Miscellaneous Items from the Audience (no action will be taken)
- V. Discussion and Possible Action on Bid Openings- 9:30 A.M.
- VI. Discussion and Possible Action on Evaluations

- VII. Discussion and Possible Action on Reports from Officers and Boards
 - A. Agreement to Repair/Maintain Streets and Alleys FY 2016/2017 - Perkins
 - B. Contract with Oklahoma Department of Rehabilitation FY 2016/2017
 - C. Resolution #2016-21 Widening of Lakeview Rd 1.25 miles East of Country Club, 5 yr Plan - D3
 - D. Resolution #2016-22 Bridge on 19th St over Council Creek, 5 yr Plan - D1
 - E. Resolution #2016-23 Twin Bridges on Mt. Vernon Road over Salt Creek, 5 yr Plan - D1
 - F. Request for Traffic Control Signs
 - G. Ingress and Egress Agreements
 - H. Removal of Equipment Items from Inventory
 - I. Appointment of Requisitioning and Receiving Officers

- VIII. Discussion and Possible Action on Financials
 - A. Cash Appropriations
 - B. Transfer of Appropriations
 - C. Purchase Orders: List of the purchase orders will be available at the meeting, or from the County Clerk
 - 1. New
 - 2. Blanket
 - 3. Tabled
 - 4. Disallowed
 - 5. Payroll/Longevity
 - D. Monthly Reports of Officers

- IX. Discussion and Possible Action on
 - A. Telephone and Utility Permits
 - B. Road Crossing
- X. Public Announcements from the Board (no action will be taken)

- XI. New Business
- XII. Adjournment

PAYNE COUNTY
GLENNA CRAIG
COUNTY CLERK

2016 AUG 18 P 3:38

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, Aug. 15, 2016** at the Payne County Administration Building, Gloria Hesser Commissioner Meeting Room 200, located in Stillwater, Oklahoma.

Chairman Bradley called the meeting to order: at 9:00 a.m.

The following members were present: Chairman- Kent Bradley, District 3, Chris Reding, Commissioner District 2, Zach Cavett, District 1, Tammy Mathis, Deputy County Clerk, Lowell Barto, Assistant District Attorney. Invocation by Chris Reding and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board: Minutes of the August 8th meeting was presented for approval. Bradley noted spelling correction for Ben E. Keith. Motion by Cavett to approve the August 8th minutes with noted correction, second by Reding. Roll Call Vote: Bradley-Yes, Cavett-Yes, Reding-Yes.

Miscellaneous items from the audience: None presented at this time.

Discussion and Possible action on Bid Openings 9:30 a.m.: None presented at this time.

Discussion and Possible Action on Evaluations: None presented at this time.

Discussion and Possible Action on Reports from Officers and Boards

- Road Name Request for Pura Vida Trail-D3: Bradley presented a road name request for Pura Vida Trail, on 56th street between Sangre and Western. The \$200.00 fee has been paid and the street has been recommended for approval by the Assessor's office. Bradley stated there will be no road maintenance provided by the county. Motion by Bradley to approve the name request for Pura Vida Trail from Wilson and Brenda Brown, second by Cavett. Roll Call Vote: Cavett-Yes, Reding-Yes, Bradley-Yes.
- Agreement with Community Works, LLC/Pottawatomie County Juvenile Detention Center-FY 2016-2017 \$24.34/day per child: Bradley presented the agreement with Community Works, LLC-Pottawatomie County Juvenile Detention Center for FY 2016-17 at \$24.34 per day per child. Motion by Reding to accept the detention services agreement with Pottawatomie County- Community Work, LLC, second by Cavett. Roll Call Vote: Reding-Yes, Bradley-Yes, Cavett-Yes.
- ODOT Local Highway Finance Report (FHWA Form 536) FY 2016: Board discussed the report and it was agreed to give the report to the County Clerk and Treasurer to complete.
- SEFA Report for Federal Funds FY 2015-2016: Tammy Mathis of the County Clerk's office explained the report to the Board. Mathis stated the Clerk's office tracks all the Federal money received by the county and must complete the SEFA report which is due every year on August 30th. The report shows all Federal money received and where it was spent and it is to be approved by the Board. Motion by Cavett to approve the SEFA report with the Chairman to sign on behalf of the Board, second by Reding. Roll Call Vote: Cavett-Yes, Bradley-Yes, Reding-Yes.
- Contract for Line Striping-D1: Cavett stated he had taken quotes from Action Safety and Supply, Advanced Work Zone Services, and Time Striping. Cavett said there were several attempts to contact Action Safety but they could not be reached. Advanced Work Zone had a quote of \$.12 per mile per linear foot, and Time Striping \$.15 per linear foot. Motion by Cavett to approve proceeding with line striping with Advanced Work Zone services, second by Reding. Roll Call Vote: Bradley-Yes, Reding-Yes, Cavett-Yes.
- Resolution 2016-20 Necessity for Acquiring Easement for Improvement of Norfolk Road-D1: Cavett explained this was for the Norfolk Road project and showed the need to acquire temporary easements for real property in order to complete the project. A Resolution declaring the necessity for acquiring a perpetual easement and a temporary easement in certain real property, hereinafter described, for the purpose of road improvements in the county of Payne, State of Oklahoma. Whereas, the Board of Commissioners of Payne County, Oklahoma has found it necessary to acquire ownership of a perpetual easement, and a temporary easement across the tracts of land described below for the purpose of making certain public road improvements; and whereas, the Board of County Commissioners of Payne County, Oklahoma has made a diligent effort, in good faith, to acquire said easements by purchase from the record owners of the tracts of land described below, but said owners have refused to grant and convey to Payne County, Oklahoma their interest in the lands necessary for the above mentioned purpose; and Whereas, there is now on hand unexpended and unencumbered funds available, sufficient for the said purpose and amounts sufficient to pay for the said easements across said real property; and Now, Therefore, be it resolved by the Board of County Commissioners of Payne County, State of Oklahoma:

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PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

Section 1: That the acquisition and appropriation of the tract of land described as follow:

A strip, piece or parcel of land lying in Lot 11 of Dripping Springs Estate, North, a Subdivision in the SW/4 of Section 19, Township 18 North, Range 6 East of the Indian Meridian, Payne County, Oklahoma, according to the recorded plat thereof, being more particularly described by metes and bounds as follows: Beginning at the NW corner of said Lot Eleven (11), thence S89°59'22"E, along the North line of said Lot Eleven (11) a distance of 12.00 feet; thence S00°00'38"W a distance of 519.53 feet; thence S47°42'57"E a distance of 74.33 feet; thence S00°00'38"W a distance of 140.00 feet to a point on the South line of said Lot Eleven (11), thence meandering Southwesterly along said South line a distance of 70.98 feet to the SW corner of said Lot Eleven (11), thence N00°00'38"E along the West line of said Lot Eleven (11) a distance of 732.95 feet to the point of beginning, containing 0.42 acres, more or less,

is necessary for the purpose of establishing thereon a public highway or facilities necessary and incidental thereto, and the said purpose requires the acquisition of a perpetual easement over, under, and across the tract above described.

Section 2: That the acquisition and appropriation of the tract of land described as follows:

A strip, piece or parcel of land lying in Lot 11 of Dripping Springs Estate, North, a Subdivision in the SW/4 of Section 19, Township 18 North, Range 6 East of the Indian Meridian, Payne County, Oklahoma, according to the recorded plat thereof, being more particularly described by metes and bounds as follows: Commencing at a point which is 45.00 feet S89°59'22"E of Sta. 127+50, which is on the existing permanent right-of-way line; thence N00°00'38"E along the existing permanent right-of-way line a distance of 50.00 feet; thence S89°59'22"E a distance of 120.00 feet; thence S00°00'38"W a distance of 75.00 feet; thence N89°59'22"W a distance of 55.00 feet; thence N00°00'38"E a distance of 25.00 feet; thence N89°59'22"W a distance of 65.00 feet to the point of beginning, containing 0.17 acres, more or less,

is necessary for the purpose of a temporary easement for the construction of a driveway entrance to accommodate said premises to the construction or reconstruction of the highway adjacent thereto, such easements to terminate upon completion of construction of the highway project.

Section 3: That the Board of County Commissioners of Payne County, Oklahoma, by and through its agents has here fore; offered to negotiate with the record owners of the tracts of land described above a fair, just and reasonable price for the easements described above, and that all negotiations and efforts to secure said easements across said tract of land by agreement have failed.

Section 4: That the district attorney is hereby authorized and directed to institute proceeding to condemn the above-described tract of land for the purposes as heretofore stated. Passed and Approved this 15th day of August, 2016.

Motion by Cavett to approve Resolution 2016-20 as presented, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes, Bradley-Yes.

- **Request for Traffic Control Signs:** None presented at this time.
- **Ingress and Egress Agreement:** Cavett presented Ingress and Egress Agreement with Delbert Wolff- in Sec. 21-19N-6E for clearing right of ways and building the up the road. Motion by Cavett to approve the Ingress and Egress Agreement as presented, second by Reding. Reding-Yes, Bradley-Yes, Cavett-Yes.
- **Removal of Equipment items from Inventory:** The following Removal of Equipment Items from Inventory were presented: Assessor's office-16 Chairs, copy stand, table, printer, HP duplexer Laser 4350, laser printer 4350TN, 2 monitors- Synchmaster710N, book shelf, desktop computer, burgundy low chair, all items to be junked. Motion by Reding to accept the removal of equipment items from inventory with the exception of the items donated which must be removed by resolution, second by Cavett. Roll Call Vote: Bradley-Yes, Reding-Yes, Cavett-Yes.
- **Appointment of Requisitioning and Receiving Officers:** The following Appointment of Requisitioning and Receiving Officers as presented: County Clerk- New Receiving officers, Shelley Lawson and Ben Burnsed; District 1- New Requisitioning Officers, Zach Cavett, Jessie Jones, LeNeil Bowen. Motion by Cavett to approve the Requisition and Receiving Officers as presented, second by Reding. Roll Call Vote: Cavett-Yes, Bradley-Yes, Reding-Yes.

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Discussion and Possible Action on Financials

- **Cash Appropriations:** None presented at this time.
- **Transfer of Appropriations:** None presented at this time.
- **Purchase Orders: New:** The following Purchase Orders were presented; FY 2015-16 \$138,312.33, FY 2016-2017 \$178,879.16; 2015-2016 COUNTY GENERAL: 5248, STATE AUDITOR & INSPECTOR, 34471.64, AUDITING SERVICES; 5249, PICTOMETRY INTL. CORP., 9985.60, CHANGEFINDER; 5250, SPATIALEST, 10000.00, SOFTWARE; 5251, SPATIALIST, 3000.00, TEMPLATE UPDATE; 5252, CENTER FOR LOCAL, 125.00, CLASS; HIGHWAY CASH: 1860, QUAPAW CO., INC., 13851.81, ROAD ROCK; 1861, STEWART STONE, INC., 1456.53, CRUSHER RUN; 1862, STEWART STONE, INC., 6292.14, CRUSHER RUN; 1863, STEWART STONE, INC., 8977.71, CRUSHER RUN; 1864, CORPORATE BILLING LLC, 207.90, REPAIRS; 1865, CORPORATE BILLING LLC, 178.32, SUPPLIES; 1866, HARRIS GAS STATIONS, 245.00, BOOT; 1867, BOUNDRIES A LAND SURVEYING, 1200.00, SURVEYING SERVICES; 1868, CORPORATE BILLING LLC, 101.68, DOOR WEATHER STRIPS; 1869, FASTENAL COMPANY, 33.00, APRIL BLANKET; 1870, HUDIBURG AUTO GROUP, 48141.00, CREW CAB SW035; HEALTH DEPARTMENT: 572, OKLA. STATE STUDENT, 45.00, JUNE BLANKET; 2016-2017 COUNTY GENERAL: 405, STATE AUDITOR & INSPECTOR, 21457.50, FY 2016-2017; 406, STATE AUDITOR & INSPECTOR, 13532.88, FY 2016-2017; 407, STATE AUDITOR & INSPECTOR, 19048.65, FY 2016-2017; 408, FLEETCOR TECHNOLOGIES, 210.83, JULY BLANKET; 409, ROSS CRYSTAL, 76.50, TRAVEL; 410, HUGHES, WANDA S., 76.50, TRAVEL; 411, CRAIG COUNTY, 885.04, JUVENILE DET; 412, INTERWORKS, INC., 45.00, HOSTING DOMAIN; 413, QUALITY WATER SERVICES, 31.10, JULY BLANKET; 414, CREDIT CARD OPERATIONS, 1022.91, JULY BLANKET; 415, SAC & FOX NATION JUVENILE FACILITY, 42.22, JUVENILE DET; 416, COWAN JAMES, 387.72, TRAVEL; 417, COMDATA, 7494.47, JULY BLANKET; 418, B & C BUSINESS PRODUCTS, INC., 567.97, JULY BLANKET; 419, UNITED REFRIGERATION, INC., 263.00, CARTRIDGES; 420, EASTERN OKLA. YOUTH, 418.50, JUVENILE DET; 421, ROSS CRYSTAL, 101.63, TRAVEL; 422, BANCFIRST, 534.16, SERVICE CHARGE TO BANK; 423, THOMSON REUTERS PAYMENT CENTRE, 168.53, SOFTWARE; 424, TOTAL ASSESSMENT SOLUTIONS CORP, 11250.00, OIL & GAS MAINT; 425, STC/BUSINESS WORLD, 287.78, CONTRACT BASE RATE; 426, OKLA. TAX COMMISSION, 85.00, CONFERENCE; 427, IAAO, 10.00, DUES; 428, STC/BUSINESS WORLD, 79.03, MAINTENANCE CONTRACT; 429, STC/BUSINESS WORLD, 68.68, UTILITY BILL; 430, STC/BUSINESS WORLD, 94.00, MAINTENANCE CONTRACT; 431, THYSSENKRUPP ELEVATOR, 200.00, MAINTENANCE; 432, B & C BUSINESS PRODUCTS, INC., 528.06, CONTRACTUAL SERVICES; 433, OKLA. NATURAL GAS, 40.70, UTILITY BILL; 434, CREEK COUNTY JUVENILE JUSTICE CENTER, 1528.28, JUVENILE DET; 435, DIRECT TV, 215.98, HD ACCESS/RECEIVERS; 436, B & C BUSINESS PRODUCTS, INC., 2411.75, CONTRACT; 437, HILTON GARDEN INN, 89.00, HOTEL; 438, BOB HOWARD DODGE, 305.14, JULY BLANKET; 439, CREEK COUNTY JUVENILE JUSTICE CENTER, 1293.16, JUVENILE DET; 440, HUNZICKER BROTHERS, INC., 6861.97, BREAKER; 441, BEASTLEYS TECHNOLOGY, INC., 2850.00, DATA VAULT; 442, HUNZICKER BROTHERS, INC., 28.60, BREAKER BOX; 443, OKLA. NATURAL GAS, 21.42, AUGUST BLANKET; 444, STC/BUSINESS WORLD, 301.51, CONTRACT BASE RATE; 445, SCAUG, 70.00, SCAUG CONFERENCE; HIGHWAY CASH: 115, SNB BANK, 5206.63, PAYMENT; 116, AMERICAN HERITAGE BANK, 5246.56, PAYMENT; 117, AMERICAN HERITAGE BANK, 13111.63, PAYMENT; 118, SNB BANK, 2989.38, PAYMENT; 119, QUAPAW CO., INC., 20939.83, SABM; 120, OKLA. NATURAL GAS, 96.51, UTILITY BILL; 121, CW WELDING & FENCING, 2444.00, DRILL SET; 122, ASSOC. OF COUNTY, 130.00, CONFERENCE; 123, FLEETPRIDE, INC., 358.16, JULY BLANKET; 124, JOHN DEERE FINANCIAL, 322.81, JULY BLANKET; 125, A T & T SERVICES, INC, 1250.00, AT & T TOWER; 126, ASSOC. OF COUNTY, 95.00, CONFERENCE; 127, HARRIS GAS STATIONS, 272.85, JULY BLANKET; 128, LOWE S COMPANIES, INC., 55.01, JULY BLANKET; 129, B & C BUSINESS PRODUCTS, 65.94, JULY BLANKET; 130, CATERPILLAR FINANCIAL FINANCIAL SERV, 4765.85, PAYMENT; 131, OKLA. TAXCOMMISSION, 39.50, TAG AND TITLE; 132, NAPA AUTO PARTS, 1548.95, JULY BLANKET; 133, UNIFIRST, 559.77, JULY BLANKET; 134, ASSOC. OF COUNTY, 35.00, REGISTRATION; 135, P & K EQUIPMENT, INC., 256.35, JULY BLANKET; HEALTH DEPARTMENT: 41, A T & T, 3159.94, UTILITY BILL; 42, LANGUAGE LINE SERVICES, 604.97, INTERPRETER SERVICES; 43, PITNEY BOWES, 151.95, LEASING/MAINTENANCE; 44, MELOY, CURTIS, 298.08, TRAVEL; 45, CULLIGAN OF ENID, 38.00, AUGUST BLANKET; 46, AMSTERDAM PRINTING & LITHO, 149.84, LABELS; 47, STUCK ANNA, 37.50, JULY BLANKET; 48, MAC SYSTEMS, 230.00, ALARM PANEL; SHERIFF SERVICE FEE: 30, RADIOPHONE ENGINEERING, INC., 1180.00, BATTERY; 31, CPR-CELL PHONE REPAIR STILLWATER, 119.00, REPAIR; 32, OKLA. STATE UNIVERSITY, 1545.32, REPAIRS; MORTGAGE CERTIFICATION TAX: 2, RETAIL FINANCE CREDIT SERVICES, ATTN: DONNA PRING, 33.63, SUPPLIES; FAIRBOARD CASH: 31, PAYNE COUNTY SHERIFFS DEPARTMENT, 325.00, BATTERIES; SHERIFF \$ COMMISSARY: 1, TIGER COMMISSARY, 6163.71, JULY BLANKET; JAIL OPERATION & MAINTENANCE: 39, QUALITY WATER SERVICES, 9.50, SALT BAGS; 40, CREDIT CARD OPERATIONS, 90.88, JULYBLANKET; 41, VERIZON WIRELESS, 80.02, UTILITY BILL; 42, B & C BUSINESS PRODUCTS, INC., 566.29, CONTRACTUAL SERVICES; 43, CUMMINS SOUTHERN, 1900.00, MAINTENANCE AGREEMENT; 44, KINNUNEN SALES & RENTALS., 32.43, WEEDEATER REPAIRS; 45, GRIMSLEYS, INC., 563.11, SUPPLIES; 46, RETAIL FINANCE CREDIT SERVICES, ATTN: DONNA PRING, 22.83, SUPPLIES; 47, GRIMSLEYS, INC., 119.46, SUPPLIES; 67-1/6TH FIRE DEPARTMENTS: 6, PERKINS BUILDERS SUPPLY, INC., 140.13, SUPPLIES; 7, PIONEER PRODUCTS INC, 208.86, LAUNDRY SOAP; 8, NAPA AUTO PARTS, 288.67, JULY BLANKET; 9, DIRECT DISCOUNT TIRE OF, 467.50, TIRES; 10, MAVERIC MINI MART, 177.64, FUEL; 11, TBS ELECTRONICS, 3400.00, PAGERS;

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

- **Blanket:** None presented at this time.
- **Tabled:** None presented at this time.
- **Disallowed:** None presented at this time.
- **Payroll/Longevity:** None presented at this time.

Motion by Reding to approve Purchase Orders upon signature, second by Cavett. Roll Call Vote: Bradley-Yes, Reding-Yes, Cavett-Yes.

- **Monthly Reports of Officers:** D1 & D3 Highway Cash- Bradley presented the monthly report for District 1 and District 3. Collections for July-Health Department - \$1391.21; Sheriff Department - \$68,150.56; County Clerk- \$139,308.12; Assessor - \$354.00. Motion by Cavett to accept Monthly Reports of Officers as presented, second by Reding. Roll Call Vote: Reding-Yes, Cavett-Yes, Bradley-Yes.

Discussion and Possible Action on

- **Telephone and Utility Permits:** None presented at this time.
Road Crossing: The following Road Crossing permits were presented: D3-Permit #16-101, Oklahoma Natural Gas, Co., Permit #16-102, Rural Water District 3. Motion by Bradley to approve Road Crossing permits as presented second by Cavett. Roll Call Vote: Cavett-Yes, Reding-Yes, Bradley-Yes.

Public Announcements from the Board (no action will be taken): None presented at this time.

New Business: None presented at this time.

Adjournment: Motion by Reding to adjourn, second by Cavett. Roll Call Vote: Reding-Yes, Bradley-Yes, Cavett-Yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2016

Chairman _____

Commissioner _____

Commissioner _____

AGREEMENT TO REPAIR OR MAINTAIN
TOWN/CITY STREETS AND ALLEYS

WHEREAS, the City of Perkins is an incorporated Town having a population less than Five Thousand persons, and

WHEREAS, PURSUANT OF OKLAHOMA Statute Title 11 Section 36-113 and Title 69 Section 1903, it is provided that the Board of County Commissioners may construct, improve or maintain streets and alleys by agreement with such town.

NOW THEREFORE, the parties do hereby agree as follows:

1. The term of this agreement shall be from July 1, 2016 to June 30, 2017, and is renewable by the parties on a year-to-year basis thereafter.
2. The County agrees to supply labor, machinery and materials for the routine maintenance of streets and alleys including patching, graveling and grading as designated and the County agrees to furnish or pay for all materials up to \$10,000 used in such routine maintenance, patching, graveling and grading.

DATED this 9th day of August 2016



Attest Rachel Carver
City Clerk

**THE BOARD OF TRUSTEES
OF THE CITY OF PERKINS**

By James S. Stultz
Chairman/Mayor

The foregoing agreement approved and accepted this ____ day of August, 2016

PAYNE COUNTY BOARD OF COMMISSIONERS

Chairman

Vice-Chairman

Member

RESOLUTION #2016-21
PROGRAMMING RESOLUTION

Be it remembered that on 22nd day of AUGUST, 2016, at a regular meeting of the Board of County Commissioners of _____ County, the following resolution was presented, read, and adopted:

RESOLUTION

WHEREAS, the following type of improvement project has been selected for consideration: Only one (1) selection is to be made per resolution:

VII.B.

CONTRACT

This contract is entered into by and between the Payne County Board of Commissioners, herein referred to as the **Department**, and OKLAHOMA DEPARTMENT OF REHABILITATION, hereafter referred to as the **Contractor**. The provisions of this contract are to become effective on the 1st day of July 2016 and terminate on the 30th of June 2017 with the option to renew at the beginning of each fiscal year.

COMPENSATION:

- The vendor will pay the County \$ 6 for the service of providing vending machines in the Payne County Courthouse and Administration Building

This agreement is subject to termination by either party upon (30) days written notice.

CONTRACTOR:

PAYNE COUNTY BOARD OF COMMISSIONERS:

OK Dept. of Rehab Services

Vendor/Company Name

Pal Adams

Signature of Authorized Official

Interim VS Administrator

Title

Kent Bradley, Chairman

Chris Reding, Vice Chairman

Zachary Cavett, Member

Subscribed and sworn before me this

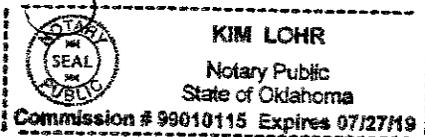
10th day of August, 2016.

ATTEST:

Glenna Craig, County Clerk

Kim Lohr

Notary Public



Approved as to legality and form:

Asst. District Attorney

Payne County Commissioner

AUG 15 2016

Received

WHEREAS, the County agrees that as a condition to receiving any federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42, U.S.C. 2000d-et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964@, and

NOW, THEREFORE, BE IT RESOLVED that if:

- a) a STP (BR) or STP (Roadway) project is selected, the Transportation Commission is hereby requested to approve this project for construction and submit same to the Federal Highway Administration for approval.
- b) a CIRB project is selected, the Transportation Commission is hereby requested to approve this project for construction.

BOARD OF COUNTY COMMISSIONERS

Chairman

PAYNE

County, Oklahoma

Member

Date

Member

Attest:

County Clerk

RESOLUTION #2016-22
PROGRAMMING RESOLUTION

Be it remembered that on 22nd day of AUGUST, 2016, at a regular meeting of the Board of County Commissioners of Payne County, the following resolution was presented, read, and adopted:

RESOLUTION

WHEREAS, the following type of improvement project has been selected for consideration: Only one (1) selection is to be made per resolution:

"BR" Project

Federal Bridge Replacement Program

X Funded with a combination of Federal and Other Funds

"STP" Project

Federal Surface Transportation Program

 Funded with a Combination of Federal and Other Funds

"CIRB" Project

County Improvements for Roads and Bridges

 Funded with 100% County Improvements for Roads and Bridges (285C) Funds

WHEREAS, The following types of funding are requested to be applied to the project as follows:

X Match Federal BR or STP Funds with X CIRB Funds Funds from County

X Pay Engineering Contract fees with X CIRB Funds Funds from County

X Pay Right-of-way clearance costs with X CIRB Funds Funds from County

WHEREAS, the Board of County Commissioners of Payne County has selected a construction project in District 1 as follows:

(Complete and Attach 'County Project Request/Scoping Form')

Grading, drainage, surfacing, and bridge over Council Creek located on 19th St. (EW 63) 1.0 miles south and 3.1 miles east of the intersection of SH 108 and SH 51.

NBI 03130 Location 60E0630N3450001

WHEREAS, the Engineer's preliminary estimate of project cost is:
\$ 650,000.00

WHEREAS, the County has selected the following to perform design engineering services in the preparation of detailed plans, specifications and estimates for this project:

 Circuit Engineering District

X Consultant Engineering Firm named below, from the Department's Pre-qualified listing, whose selection is certified to have been made in compliance with the Department approved consultant selection process :

Russell Engineering Inc.

P.O. Box 720441 Oklahoma City, OK 73172-0441

Certificate of Authorization No.: 3644

WHEREAS, the County agrees that projects shall be selected by the individual Boards of County Commissioners who shall consider the total County-wide improvement needs.

WHEREAS, the County's Five Year Road and Bridge Plan has been amended to include this project in federal fiscal year 2016.

WHEREAS, the County agrees to provide for satisfactory maintenance after completion of the project, and to furnish the necessary right-of-way clear and unobstructed. Maintenance inspections of completed projects shall be conducted periodically by the Department, and maintenance inspection reports noting any deficiencies shall be forwarded to the Chairman of the Board of County Commissioners. Such deficiencies in maintenance shall be corrected by said County prior to any continuation of funding to said County under the County Improvements for Roads and Bridges or Federal-aid BR or STP Programs.

WHEREAS, the County agrees that as a condition to receiving any federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42, U.S.C. 2000d-et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964", and

NOW, THEREFORE, BE IT RESOLVED that if:

- a) a BR or STP project is selected, the Transportation Commission is hereby requested to approve this project for construction and submit same to the Federal Highway Administration for approval.
- b) a CIRB project is selected, the Transportation Commission is hereby requested to approve this project for construction.

BOARD OF COUNTY COMMISSIONERS

Chairman

Payne County, Oklahoma

Member

Date

Member

Attest:

County Clerk

RESOLUTION #2016-23
PROGRAMMING RESOLUTION

Be it remembered that on 22nd day of AUGUST, 2016, at a regular meeting of the Board of County Commissioners of Payne County, the following resolution was presented, read, and adopted:

RESOLUTION

WHEREAS, the following type of improvement project has been selected for consideration: Only one (1) selection is to be made per resolution:

"BR" Project

Federal Bridge Replacement Program

X Funded with a combination of Federal and Other Funds

"STP" Project

Federal Surface Transportation Program

 Funded with a Combination of Federal and Other Funds

"CIRB" Project

County Improvements for Roads and Bridges

 Funded with 100% County Improvements for Roads and Bridges (285C) Funds

WHEREAS, The following types of funding are requested to be applied to the project as follows:

- X Match Federal BR or STP Funds with X CIRB Funds Funds from County
- X Pay Engineering Contract fees with X CIRB Funds Funds from County
- X Pay Right-of-way clearance costs with X CIRB Funds Funds from County

WHEREAS, the Board of County Commissioners of Payne County has selected a construction project in District 1 as follows:

(Complete and Attach 'County Project Request/Scoping Form')

Grading, drainage, surfacing, and bridges over Salt Creek and an unnamed creek located on Mt. Vernon Road (NS 347) 4.65 miles north of the intersection of Mt. Vernon Road (NS 347) and SH 51.

<u>NBI 01015</u>	<u>Location 60N3470E0570003</u>
<u>NBI 00831</u>	<u>Location 60N3470E0570004</u>

WHEREAS, the Engineer's preliminary estimate of project cost is:
\$ 700,000.00 .

WHEREAS, the County has selected the following to perform design engineering services in the preparation of detailed plans, specifications and estimates for this project:

 Circuit Engineering District

 X Consultant Engineering Firm named below, from the Department's Pre-qualified listing, whose selection is certified to have been made in compliance with the Department approved consultant selection process :

 Russell Engineering Inc.
 P.O. Box 720441 Oklahoma City, OK 73172-0441

Certificate of Authorization No.: 3644

WHEREAS, the County agrees that projects shall be selected by the individual Boards of County Commissioners who shall consider the total County-wide improvement needs.

WHEREAS, the County's Five Year Road and Bridge Plan has been amended to include this project in federal fiscal year 2016.

WHEREAS, the County agrees to provide for satisfactory maintenance after completion of the project, and to furnish the necessary right-of-way clear and unobstructed. Maintenance inspections of completed projects shall be conducted periodically by the Department, and maintenance inspection reports noting any deficiencies shall be forwarded to the Chairman of the Board of County Commissioners. Such deficiencies in maintenance shall be corrected by said County prior to any continuation of funding to said County under the County Improvements for Roads and Bridges or Federal-aid BR or STP Programs.

WHEREAS, the County agrees that as a condition to receiving any federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42, U.S.C. 2000d-et seq., and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, "Nondiscrimination of Federally-Assisted Programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964", and

NOW, THEREFORE, BE IT RESOLVED that if:

- a) a BR or STP project is selected, the Transportation Commission is hereby requested to approve this project for construction and submit same to the Federal Highway Administration for approval.
- b) a CIRB project is selected, the Transportation Commission is hereby requested to approve this project for construction.

BOARD OF COUNTY COMMISSIONERS

Chairman

Payne County, Oklahoma

Member

Date

Member

Attest:

County Clerk

Date: 8/18/2016
 Time: 8:20:02AM

Expense Verification Report

Batch Number: 132

VIII.C.1

<u>PP</u>	<u>PO #</u>	<u>War #</u>	<u>Account</u>	<u>Dist</u>	<u>Vendor</u>	<u>Encumbered</u>	<u>Pay Amount</u>	<u>Adjustment</u>	<u>Comments</u>	<u>Invoices</u>	<u>Purpose</u>
	003447	005253	01944005ST-3/		CENTRAL TECHNOLOGY CENTER	1,520.00	375.00	-1,145.00	INVOICE NO. 5957		CLASS
Totals for COUNTY GENERAL						\$1,520.00	\$375.00	-1,145.00			
	007032	001871	02802001		P & K EQUIPMENT, INC.	64.80	53.26	-11.54	INVOICE NO. 2261788		GAUGE
Totals for HIGHWAY CASH						\$64.80	\$53.26	-11.54			
	003390	000573	08882005		CIMARRON MECHANICAL, INC.	1,400.00	1,400.00	0.00	INVOICE NO. 19587		WATER SERVICES
	004435	000574	08882005		CIMARRON MECHANICAL, INC.	500.00	100.00	-400.00	INVOICE NO. 19589		REPAIRS
	003257	000575	08882005		CIMARRON MECHANICAL, INC.	500.00	100.00	-400.00	INVOICE NO. 19588		REPAIRS
	007114	000576	08881310		BLAKE, LINDA	63.72	63.72	0.00	***DO NOT MAIL***		TRAVEL
Totals for HEALTH DEPARTMENT						\$2,463.72	\$1,663.72	-800.00			
Grand Totals:						\$4,048.52	\$2,091.98	-1,956.54			

Preliminary Batch Pay

August 22, 2016

FY 2015-2016

Date: 8/18/2016
 Time: 8:14:49AM

Expense Verification Report

Batch Number: 014

<u>PP</u>	<u>PO #</u>	<u>War #</u>	<u>Account</u>	<u>Dist</u>	<u>Vendor</u>	<u>Encumbered</u>	<u>Pay Amount</u>	<u>Adjustment</u>	<u>Comments</u>	<u>Invoices</u>	<u>Purpose</u>
	000977	000446	01202580		TOUCHTONE	111.64	111.64	0.00	ACCOUNT NO. 4056249300		UTILITY BILL
	001001	000447	01202580		MUSTANG FUEL MARKETING CO	35.64	35.64	0.00	INVOICE NO. 12834 ACCOUNT NO. 9000731 METER NO. 8491 METER NAME: PAYNE CO. 1492950		UTILITY BILL
	001004	000448	01042005		TOUCHTONE	16.07	16.07	0.00	ACCT# 4056249300		UTILITY BILL
	000963	000449	01172005		SCAUG	1,710.00	1,710.00	0.00	INVOICE NO. 06355		CONFERENCE
	000262	000450	01162005		KELLPRO, INC.	2,097.80	2,097.80	0.00	INVOICE NO. 00205660.0		INVENTORY TRACKING SYSTEM
	000921	000451	01172005		SPATIALEST	10,000.00	10,000.00	0.00	INVOICE NO. 200074		COMPER FOR APPRAISER
	000922	000452	01172005		LOWE S COMPANIES, INC.	44.88	42.64	-2.24	INVOICE NO. 935829 ACCOUNT NO. 9900 152119 7		FILTERS
	000909	000453	01042005		PETRA INDUSTRIES, INC.	67.39	67.39	0.00	INVOICE NO. 01A16388152		LITHIUM COIN BATTERY
	000711	000454	01202580		ALLIANCE MAINTENANCE, INC.	1,295.00	1,295.00	0.00	INVOICE NO. 84108		AUGUST BLANKET SUPPLIES
	000968	000455	01422005		GRIMSLEYS, INC.	623.49	623.49	0.00	INVOICE NO. 255542		
	000756	000456	01042005		BEASLEYS TECHNOLOGY, INC.	550.00	550.00	0.00	INVOICE NO. 3000980		CONTROLLER
	000757	000457	01042005		DELL MARKETING L.P.	961.55	961.55	0.00	INVOICE NO. XK16W3385		INSPIRON 13 7000 SERIES
	000929	000458	01342005		DIRECT DISCOUNT TIRE OF	75.00	48.54	-26.46	INVOICE NO. 190796		OIL CHANGE
	000723	000459	01202005		ALLIANCE MAINTENANCE, INC.	1,995.00	1,995.00	0.00	INVOICE NO. 84307		AUGUST BLANKET
	000024	000460	01022005		COMDATA	500.00	249.10	-250.90	INVOICE NO. 20254964 ACCOUNT CODE NO. PC671		JULY BLANKET

Preliminary Batch Pay
August 22, 2016
FY 2016-2017

Date: 8/18/2016
 Time: 8:14:50AM

Expense Verification Report

Batch Number: 014

<u>PP</u>	<u>PO #</u>	<u>War #</u>	<u>Account</u>	<u>Dist</u>	<u>Vendor</u>	<u>Encumbered</u>	<u>Pay Amount</u>	<u>Adjustment</u>	<u>Comments</u>	<u>Invoices</u>	<u>Purpose</u>
	000046	000461	01342005		COMDATA	600.00	311.56	-288.44	CUSTOMER NO. BLDXL		JULY BLANKET
	001020	000462	01042005		B & C BUSINESS PRODUCTS, INC.	409.99	409.99	0.00	INVOICE NO. 20254964		TONER
	000896	000463	01341310		SEQUOYAH LODGE	194.57	89.00	-105.57	INVOICE NO. CO044 FOLIO NO. 66603 T CHOPLIN 7/13/2016		TRAVEL
Totals for COUNTY GENERAL						\$21,288.02	\$20,614.41	-673.61			
	000565	000136	02802001		KERNS READY MIXED	915.00	846.00	-69.00	INVOICE NO. 55279		FLOWABLE FILL
	000837	000137	02802001		RAILROAD YARD	1,373.20	1,373.20	0.00	INVOICE NO. 0202556		CHANNEL IRON
	000330	000138	02802001		KELLPRO, INC.	1,294.80	1,294.80	0.00	INVOICE NO. 00205664.0		INVENTORY TRACKING SYSTEM
	000338	000139	02802001		LOT MAINTENANCE OF OKLAHOMA, INC	427.98	427.98	0.00	INVOICE NO. 034404		BOLTS / NUTS
	000549	000140	02802001		FLEETPRIDE, INC.	1,119.89	530.00	-589.89	INVOICE NO. 78951686		REPAIRS
	000773	000141	02802001		RETAIL FINANCE CREDIT SERVICES, ATTN: DONNA PRING	50.00	42.21	-7.79	INVOICE NO. 06086 ACCOUNT NO. 603220 2000 029950 04		SUPPLIES
	000836	000142	02802001		RAILROAD YARD	1,373.20	1,373.20	0.00	PAYNE CO DIST 1 INVOICE NO. 0202555		CHANNEL IRON
	000406	000143	02802001		PETROLEUM MARKETERS	2,000.00	2,787.00	787.00	INVOICE NO. 0149549		TRAVEL & LABOR
	001003	000144	02802003		TOUCHTONE	9.31	9.31	0.00	ACCT# 4056249300		UTILITY BILL

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Expense Verification Report

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	000450	000145	02802001		YELLOW HOUSE MACHINERY	72.00	71.61	-0.39	INVOICE NO. 166733		TRANSMISSIO N
	000877	000146	02802001		CORPORATE BILLING LLC	471.63	471.63	0.00	INVOICE NO. 488653C		BLUE DEF
	000540	000147	02802001		P & K EQUIPMENT, INC.	60.00	56.52	-3.48	INVOICE NO. 2298095		ANTENNA
	000881	000148	02802001		NAPA AUTO PARTS	140.66	140.66	0.00	INVOICE NO. 751087		AIR SPRING
	000878	000149	02802001		ALTERNATIVE CONSTRUCTION PARTS	1,140.00	1,130.00	-10.00	INVOICE NO. 10728		BITS
	000832	000150	02802001		PREMIERE TRUCK GROUP	95.45	65.45	-30.00	INVOICE NO. 125172789		OIL SEAL
	000838	000151	02802001		RUSH TRUCK CENTER	9.93	9.93	0.00	INVOICE NO. 3003429042		NUTS
	000888	000152	02802001		LIONEL HARRIS OIL CO., INC.	2,040.00	2,689.40	649.40	INVOICE NO. 385918D		DYED DIESEL REMOTE TANKS
	000882	000153	02802003		WARREN CAT	1,700.00	1,662.77	-37.23	INVOICE NO. PS100603832		PINION CIRCLE
	000875	000154	02802003		BEASLEYS TECHNOLOGY, INC.	950.00	950.00	0.00	INVOICE NO. 3000453		BLOCK OF TIME
	000858	000155	02802103		BAILEYS PAVING CO., INC	5,100.00	4,514.06	-585.94	INVOICE NO. 5433		HMHL
	000782	000156	02802001		AQUA PLEASURES	37.50	33.75	-3.75	INVOICE NO. 84506		WATER
	000938	000157	02802103		BAILEYS PAVING CO., INC	5,100.00	4,484.48	-615.52	INVOICE NO. 5434		HMHL
	000874	000158	02802103		T & C ASPHALT	900.00	900.00	0.00	INVOICE NO. 547		COLD PATCH MATERIAL
	000967	000159	02802003		LIONEL HARRIS OIL CO., INC.	11,812.50	11,169.90	-642.60	INVOICE NO. 378768D		DYED DIESEL
	000976	000160	02802001		TOUCHTONE	20.46	20.46	0.00	ACCOUNT NO. 4056249300		UTILITY BILL
	000879	000161	02802001		DON EVANS WINDOW TINT	408.00	408.00	0.00	INVOICE NO. 922203		WINDOWS
Totals for HIGHWAY CASH						<u>\$38,621.51</u>	<u>\$37,462.32</u>	<u>-1,159.19</u>			
	000114	000004	05043910		FOCUS INSTITUTE OF STILLWATER LLC.	300.00	210.00	-90.00	INVOICE NO. 618		JULY BLANKET
Totals for BOARD OF PRISONERS						<u>\$300.00</u>	<u>\$210.00</u>	<u>-90.00</u>			

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Expense Verification Report

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	000988	000049	08881310		HALL, LISA	116.64	116.64	0.00	*** DO NOT MAIL CHECK ***		TRAVEL
	000170	000050	08882005		PEAK PEST SERVICES LLC	200.00	200.00	0.00	INVOICE NO. 42777-29830; 42778-29882		JULY BLANKET
	000752	000051	08882005		AIR-O-HEATING	600.00	115.00	-485.00	INVOICE NO. 073016		REPAIR
	000303	000052	08882005		NCS PEARSON, INC.	114.00	114.00	0.00	INVOICE NO. 10798535		RECORDS
Totals for HEALTH DEPARTMENT						\$1,030.64	\$545.64	-485.00			
	000755	000033	09043910		DELL MARKETING L.P.	4,998.45	4,998.45	0.00	INVOICE NO. XK177TMW9		SERVER
Totals for SHERIFF SERVICE FEE						\$4,998.45	\$4,998.45	0.00			
	000975	000008	13103910		RETAIL FINANCE CREDIT SERVICES, ATTN: DONNA PRING	100.00	76.09	-23.91	INVOICE NO. 08303 ACCOUNT NO. 603220 2010 29978301 PAYNE COUNTY CLERK		SUPPLIES
Totals for MECHANIC LIEN FEE						\$100.00	\$76.09	-23.91			
	000993	000003	15043910		COUNTY OFFICERS & DEPUTIES	100.00	100.00	0.00	CODA 2016 FALL CONFERENCE SEPTEMBER 13-15, 2016 RB HAUF		REGISTRATIO N
Totals for SHERIFF TRAINING						\$100.00	\$100.00	0.00			
	000989	000032	22842005		THERMACUBE LLC	259.00	259.00	0.00	INVOICE NO. 1617 PAYNE COUNTY EXPO		INTERNET SERVICES
	001010	000033	22842005		TOUCHTONE	6.23	6.23	0.00	ACCOUNT NO. 4056249300		UTILITY BILL

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	001011	000034	22842005		MUSTANG FUEL MARKETING CO	67.15	67.15	0.00	INVOICE NO. 12837 ACCOUNT NO. 9000767 METER NO. 8605 METER NAME: PAYNE CO. EXPO 2145654		UTILITY BILL
	001012	000035	22842005		ELECTRICIAL CONTRACTORS	115.00	115.00	0.00	INVOICE NO. 2277 PAYNE COUNTY EXPO		REPAIR
Totals for FAIRBOARD CASH						<u>\$447.38</u>	<u>\$447.38</u>	<u>0.00</u>			
	001006	000048	30042005		CPR-CELL PHONE REPAIR STILLWATER	45.00	45.00	0.00	INVOICE NO. 7235 PAYNE COUNTY SHERIFF		LABOR/BATTE RY
	001005	000049	30042005		TURN KEY HEALTH CLINICS LLC	26,200.00	26,200.00	0.00	(NO SALES TAX) INVOICE NO. PYN-015 PAYNE COUNTY SHERIFF		MEDICAL SERVICES
	000946	000050	30042005		PRESTIGE	500.00	500.00	0.00	INVOICE NO. 1056		CLEANING & CHANGING FILTERS MONITOR
	000758	000051	30042005		DELL MARKETING L.P.	5,951.60	5,951.60	0.00	INVOICE NO. XK165DRT2; XK16JRTM2		HARDDRIVE
	000465	000052	30042005		BEASLEYS TECHNOLOGY, INC.	1,410.00	1,410.00	0.00	INVOICE NO. 3000981		UTILITY BILL
	001021	000053	30042005		MUSTANG FUEL MARKETING CO	444.22	444.22	0.00	INVOICE NO. 12834 ACCOUNT NO. 9000731 METER NO. 8492 METER NAME: PAYNE CO. 2502961		UTILITY BILL
Totals for JAIL OPERATION & MAINTENANCE						<u>\$34,550.82</u>	<u>\$34,550.82</u>	<u>0.00</u>			
	000970	000001	50083910		COWBOY COMPLEX	2,000.00	2,000.00	0.00	***DO NOT MAIL***		REMODELING

Date: 8/18/2016
 Time: 8:14:49AM

Expense Verification Report

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PP	PO #	War #	Account	Dist	Vendor	Encumbered	Pay Amount	Adjustment	Comments	Invoices	Purpose
	000969	000002	50083910		LUNA ILLUMINATION	2,000.00	2,000.00	0.00	***DO NOT MAIL***		REMODELING
Totals for PAYNE COUNTY ECONOMIC DEVELOPMENT						\$4,000.00	\$4,000.00	0.00			
	000999	000014	51203100		A T & T	16,221.42	16,221.42	0.00	ACCOUNT NO. 405 521-0073 894 9		UTILITY BILL
Totals for E 911						\$16,221.42	\$16,221.42	0.00			
	000404	000001	61803501		RAILROAD YARD	18,967.50	18,959.72	-7.78	INVOICE NO. 0202336		IRON
	000405	000002	61803501		RAILROAD YARD	18,967.50	18,959.72	-7.78	INVOICE NO. 0202337		IRON
Totals for CBRI 105 FUND						\$37,935.00	\$37,919.44	-15.56			
	000102	000012	67914005ST-1/		NAPA AUTO PARTS	750.00	85.98	-664.02	INVOICE NO. 086207		JULY BLANKET
	000956	000013	67914005ST-1/		MCCLAIN TIRE	200.00	140.00	-60.00	INVOICE NO. 0002057		FIX FLAT
	000974	000014	67944005ST-1/		NOBLE INDUSTRIAL SUPPLY CORP	2,346.72	2,346.72	0.00	INVOICE NO. SI-114106		SUPPLIES
Totals for 67-1/6TH FIRE DEPARTMENTS						\$3,296.72	\$2,572.70	-724.02			
	001002	000001	78092005ST-3/		STANDLEY SYSTEMS INC.	165.96	165.96	0.00	INVOICE NO. INV637492 ACCOUNT NO. PC01		COPIES
	000973	000002	78944005ST-3/		PERKINS BUILDERS SUPPLY, INC.	126.24	126.24	0.00	INVOICE NO. 212178		SUPPLIES
Totals for 78-3/8TH SALES TAX						\$292.20	\$292.20	0.00			
Grand Totals:						\$163,182.16	\$160,010.87	-3,171.29			