

Payne County Board of Commissioners
Regular Meeting, September 6, 2016, 9:00 a.m.
Payne County Administration Building; 315 W. 6th Avenue
Gloria Hesser Commissioners' Meeting Room, Suite 200/201

AGENDA

- I. Meeting called to order by Chairman
- II Invocation and Flag Salute
- III. Minutes
 - A. Approval of Special Meeting August 29, 2016
 - B. Approval of August 30, 2016
- IV. Miscellaneous items from the Audience (no action will be taken)
- V. Discussion and Possible Action on Bid Openings- 9:30 A.M.
- VI. Discussion and Possible Action on Evaluations
- VII. Discussion and Possible Action on Reports from Officers and Boards
 - A. Agreement with OSU Cooperative Extension and US Dept of Agriculture FY 2016/2017
 - B. Agreement with CommunityWorks, LLC (Cleveland County Regional Juvenile Center) & Payne County FY 2016/2017
 - C. Agreement with The Meadows Center for Document Destruction - Health Dept.
 - D. Approval of EMPG Grant - Emergency Management
 - E. Resolution #2016-25 Sales Tax Purchase of Mow Tractor - D1
 - F. Request for Traffic Control Signs
 - 1. 4 Way Stop at 32nd & Boomer Rd
 - 2. Speed Limit on Boomer Rd from 32nd to Hwy 177 lower to 30mph
 - 3. Speed Limit on 32nd from Boomer to Hwy 177 lower to 30mph
 - 4. Crosswalk on Boomer at Central Electric Cooperative
 - G. Ingress and Egress Agreements
 - H. Removal of Equipment Items from Inventory
 - I. Appointment of Requisitioning and Receiving Officers
- VIII. Discussion and Possible Action on Financials
 - A. Cash Appropriations
 - B. Transfer of Appropriations
 - C. Purchase Orders: List of the purchase orders will be available at the meeting, or from the County Clerk
 - 1. New
 - 2. Blanket
 - 3. Tabled
 - 4. Disallowed
 - 5. Payroll/Longevity
 - D. Monthly Reports of Officers
 - 1. August, 2016 - PCEE
- IX. Discussion and Possible Action on
 - A. Telephone and Utility Permits
 - B. Road Crossing
- X. Public Announcements from the Board (no action will be taken)
- XI. New Business
- XII. Adjournment

PAYNE COUNTY
GLENNA CRAIG
COUNTY CLERK

2016 SEP - 11 P 3:36

**Official Minutes of
PAYNE COUNTY
BOARD OF COUNTY COMMISSIONERS**

The Payne County Board of County Commissioners met in a Special meeting of the board at 7:00 p.m. on **Monday, Aug. 29, 2016** in conjunction with the Payne County Sales Tax Oversight/Advisory Committee at the Payne County Administration Building, Gloria Hesser Commissioner Meeting Room 200, located in Stillwater, Oklahoma.

Chairman Bradley called the meeting to order: at 7:00 p.m.

The following members were present: Chairman- Kent Bradley, District 3, Chris Reding, Commissioner District 2, Zach Cavett, District 1, Glenna Craig, County Clerk, Lowell Barto, Assistant District Attorney, Carla Manning-Treasurer. Members of the Sales Tax Advisory Committee, Members of the Payne County Fair board, and county department heads.

Public Discussion from the Board in conjunction with the members of the Sales Tax Advisory Committee (no action will be taken):

The Commissioners, and other elected county officials participated in the advisory boards discussion of the 3/8th and 1/16th sales tax renewal approach. Glenna Craig, County Clerk discussed the two night sales tax display at the county fair. The display was set up in the newly remodeled McVey Arena during two nights. Several fire departments brought trucks and gear to be placed on display, along with Commissioner Bradley, who placed large road equipment on display as well.

Craig also reviewed with boards information on the sales tax collections, and expenditures from the previous fiscal year. Craig presented possible ballot renewal propositions and wording in regards to the 3/8th cent sales tax and the 1/16th cent sales tax in light of legislation passed last session that would require the county to separate the projects listed by percentage in the renewal on the ballot for the 3/8th cent tax drafted by A.D.A. Lowell Barto. Barto discussed the legislation, and what this would mean as far as moving forward with future ballot wording and titles.

The Board discussed several possible solutions to wording, and dates for the renewal elections. Chairman of the Sales Tax Advisory Board, Derek Sosbee stated that the Rural Fire Chief's association would like to look at making the 1/16th sales tax a permanent tax, and possibly removing fire from the 3/8th cent sales tax. After discussion by all it was determined that it was a benefit to the passage of the 3/8th cent tax to include the fire districts, and that a permanent tax for the 1/16th would possibly not pass during this economic climate. The advisory board voted to recommend to the Board of County Commissioners renewal of the 3/8th cent sales tax as it is, and to be placed on the February, 2017 ballot before the voters. The board also voted to recommend to the Board of County Commissioners to place the 1/16th sales tax on the April 2017 ballot requesting the term be changed from a 5-year sunset to 10-year. This would allow the two taxes to be renewed in separate years, and not within the same year to alleviate confusion, and poor public perception.

The next Sales Tax Advisory meeting will be held on October 24th, 2016.

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Adjournment: Motion by Cavett to adjourn, second by Reding. Roll Call Vote: Bradley-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2016

Chairman _____

Commissioner _____

Commissioner _____

**Official Minutes of
PAYNE COUNTY
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The Payne County Board of County Commissioners met in a regular meeting of the board at 9:00 a.m. on **Monday, August 30th, 2016** at the Payne County Administration Building, Gloria Hesser Commissioner Meeting Room 200, located in Stillwater, Oklahoma.

Chairman Bradley called the meeting to order: at 9:00 a.m.

The following members were present: Chairman- Kent Bradley, District 3, Chris Reding, Commissioner District 2, Zach Cavett, District 1, Cathy Chapman, Deputy County Clerk. Invocation by Kent Bradley and Flag Salute to our country by Dewey Clapp.

Approve minutes of the previous meeting of the board: Minutes of the August 22nd meeting was presented for approval. Motion by Reding to accept the minutes as presented, second by Cavett. Roll Call Vote: Cavett-Yes, Reding-Yes, Bradley-Yes.

Miscellaneous items from the audience: Stillwater resident Richard Hawkins address the Board regarding the appearance of the roadway entrances into Stillwater. He requested the mowing of the grass be kept up to insure it looks good to the public coming into Stillwater. Cavett stated this area was in the City of Stillwater, District 1 and District 3 jurisdiction. The Board assured Hawkins they would do their best to keep it mowed and thanked him for appearing before the Board.

Discussion and Possible action on Bid Openings 9:30 a.m.: None presented at this time.

Discussion and Possible Action on Evaluations: None presented at this time.

Discussion and Possible Action on Reports from Officers and Boards

- **Sale of Property from Treasurer's Resale to Jessie & Carla Jones:** Bradley presented the sale of property from the Treasurer's Resale to Jessie & Carla Jones for the amount of \$140.00. Motion by Cavett to approve the sale of property as presented, second by Reding-Yes. Reding-Yes, Bradley-Yes, Cavett-Yes.
- **Declaration of NACO Rural Impact County Challenge:** Suzette Barta, of the Payne County Extension Office explained the NACO Rural Impact Challenge to the board stating the purpose of the challenge was a national effort to combat rural child poverty. Barta said Payne County has the 4th highest poverty rate in the state at 24%. She requested permission from the Board to act as the county representative in going forward in discussion with the local organization, Stillwater Cares in working together to become a challenge county. Motion by Reding to give the blessing to allow Barta to talk with Stephanie from Stillwater Cares about the partnering and to come back before the Board for the proclamation, second by Cavett. Roll Call Vote: Bradley-Yes, Cavett-Yes, Reding-Yes.
- **Resolution 2016-24 Resurface Dunkin Road from Hwy 108 east to Hwy 18 D1:** Cavett stated this resolution was a programming resolution using the CIRB funds for construction of project. Resolution 2016-24 states the project is for grading, drainage, and surfacing on Dunkin Road (EW 67) Beginning at SH 108 (NS 342) and extending east 8.0 miles to SH 18 (NS 350). Motion by Cavett to approve Resolution 2016-24 as presented, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes, Bradley-Yes.
- **Commissioner's Office- Office Hours:** Bradley stated the reason this was brought up was due to the Commissioner's office being closed a few times he has come to the Administration Building. Bradley asked if the office needed to set hours to be closed for lunch. Reding explained the office is not always closed for lunch and when possible lunch hours are covered. Reding stated a sign is posted and a contact number is listed when the office is closed which is in compliance with the open records act.

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- **5 Yr. CIRB Plan:** The 5 year CIRB plan was presented. Motion by Cavett to approve the 5 year CIRB Plan as presented, second by Reding. Roll Call Vote: Bradley-Yes, Reding-Yes, Cavett-Yes.

PAYNE COUNTY CIRB Allocation Plan FY 2017									
			Calendar Years						
			16	17	18	19	20	21	
State			Fiscal Plan Years	15/16	16/17	17/18	18/19	19/20	20/21
March	Job	Project	Annual Carry Over		-617,695.67	\$180,668.00	\$566,686.66	(\$66,546.67)	\$129,971.00
	Number		Annual Projected Funds	\$1,886,666.67	\$1,556,666.67	\$1,486,666.67	\$1,806,666.67	(\$8,333.00)	\$1,666,666.67
		Project Management		(\$8,333.00)	(\$8,333.00)	(\$8,333.00)	(\$8,333.00)	(\$8,333.00)	(\$8,333.00)
			Remaining Balance	-617,695.67	\$1,048,971.00	\$1,827,334.66	\$2,783,363.32	\$1,600,020.00	\$1,895,038.00
	JP27504	EV9-57 OVER STILLWATER CK D.3. W. OF WILHELM (D2)	\$ (1,089,802.00)						
		Design Project	\$ (1,089,802.00)						
		ROW Project	\$ (6,000.00)						
		Utility Project	\$ (3,000.00)						
BR/STP	5239.353	5987.632	\$ (957,635.00)	\$ (718,585.00)					
	JP25445	NORFOLK RD, SH83 N 3.0MI TO FAIRLAWN RD (D2)	\$ (2,908,400.00)						
		Design Project	\$ (2,908,400.00)						
		ROW Project	\$ (500,000.00)						

		Utility Project	\$ (200,000.00)						
		Construction Project	\$ (2,200,000.00)				\$ (2,200,000.00)		
	JP28582	Saltcreek, 18TH & 0.25 WY NORFOLK (fracture critical) (D1) historical bridge	\$ (1,371,207.00)						
		Design Project	\$ (1,371,207.00)						
		ROW Project	\$ (25,000.00)	\$ (25,000.00)					
		Utility Project	\$ (25,000.00)	\$ (25,000.00)					
BR/STP	239.352	51,200,000	\$ (1,200,000.00)		\$ (950,648.00)				
	JP28680	GN 215, GRAS & 5.1 E SH86/SH51 ON 80TH 0.1MI E OF Karsten (D2)	\$ (1,050,000.00)			\$ (100,000.00)			
		Design Project	\$ (100,000.00)			\$ (100,000.00)			
		ROW Project	\$ (50,000.00)			\$ (50,000.00)			
		Utility Project	\$ (50,000.00)			\$ (50,000.00)			
BR/STP	239.352	5800,000	\$ (800,000.00)				\$ (560,648.00)		
		Town Bridges - NR 01319 CM253 located SE 2.25 of Glencoe Rd/SH 4358 on W/L Vernon Rd and NB 00821 CM234 located SE 2.45 of Glencoe Rd/SH 4358 on W/L 32373 Vernon Rd. (D1)	\$ (1,820,000.00)						

		Design Project	\$ (120,000.00)	\$ (120,000.00)					
		ROW Project	\$ (100,000.00)		\$ (100,000.00)				
		Utility Project	\$ (100,000.00)		\$ (100,000.00)				
BR/STP	239.352	Construction Project	\$ (1,500,000.00)					\$ (1,260,648.00)	
		Programming sent to ODOT	3.0 S & 3.1 E on SH82/SH108 (Ripley Rd on 18th (EW63) 0.1 mi E of Westpointe CC RD 77 (D1)	\$ (1,060,000.00)					
		Design Project	\$ (110,000.00)				\$ (110,000.00)		
		ROW Project -50000	\$ (50,000.00)					\$ (50,000.00)	
		Utility Project -50000	\$ (50,000.00)					\$ (50,000.00)	
		Construction Project -	\$ (850,000.00)						
		Programming on SOCC 3-30-15	Dunkin Road (SW 67) from SH108 east 8 miles to SH18 (D1)	\$ (5,894,000.00)					
		Design Project	\$ (700,000.00)				\$ (700,000.00)		
		ROW Project	\$ (300,000.00)						
		Utility Project	\$ (100,000.00)						
		Construction Project -	\$ (8,294,000.00)						
		Programming sent to ODOT	Lakeview Rd 2.25 mi EW 80 (D1)	\$ (5,090,000.00)					

- **Request for Traffic Control Signs:** None presented at this time.
- **Ingress and Egress Agreement:** Cavett presented an Ingress and Egress Agreement with Rocky Thompson, 7717 S. Greenwood Road to clear fence line to keep trees from overhanging and maintain ditch. Bradley presented an Ingress and Egress Agreement with Randy Porter for clearing fence row and sloping ditch at east side of NE ¼ of Section 29, T19N-R1W. Motion by Bradley to approve agreements as presented, second by Cavett. Roll Call Vote: Reding-Yes, Cavett-Yes, Bradley-Yes.
- **Removal of Equipment items from Inventory:** None presented at this time.

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- **Appointment of Requisitioning and Receiving Officers:** None presented at this time.

Discussion and Possible Action on Financials

- **Cash Appropriations:** None presented at this time.
- **Transfer of Appropriations:** The following transfer was presented: 01-20-2005-Courthouse M & O, \$364.14 transferred to 01-30-41110JO - General Detention Center, \$364.14 for repayment for labor used in the Courthouse. Motion by Cavett to approve transfers as presented, second by Reding Roll Call Vote: Bradley-Yes, Cavett-Yes, Reding-Yes.
- **Purchase Orders: New:** The following Purchase Orders were presented; FY 2015-16 \$7,887.21, FY 2016-2017 \$60,507.54; 2015-2016 COUNTY GENERAL: 5256, CHIEF FIRE AND SAFETY, 320.00, CLOTHING; SHERIFF SERVICE FEE: 411, QUALITY CUSTOM UPFITTERS, 7567.21, OUTFIT DODGE CHARGER; 2016-2017 COUNTY GENERAL: 685, A & B PEST CONTROL, 50.00, AUGUST BLANKET; 686, REDING CHRIS, 92.64, TRAVEL; 687, MYERS, WILLIAM E., 5.30, CONFERENCE; 688, STILLWATER NEWSPRESS, 155.88, SUBSCRIPTION; 689, QUALITY WATER SERVICES, 8.20, WATER; 690, COWBOY COPY, 45.00, BUSINESS CARDS; 691, A T & T, 180.95, UTILITY BILL; 692, SIMPLEX GRINNELL, 916.23, FIRE ALARM SERVICE; 693, FLEET DISTRIBUTORS EXPRESS, 1600.00, LIGHTBAR; 694, THYSSENKRUPP ELEVATOR, 200.00, ELEVATOR SERVICES; 695, STC/BUSINESS WORLD, 2500.00, SUPPORT HOURS; 696, EDA, 176.13, SUBSCRIPTION EDA; 697, SHRED- AWAY SHREDDING, INC., 84.70, SHREDDING SERVICES; 698, PETRA INDUSTRIES, INC., 54.43, BOOSTER HOSE; 699, WILKINS OKLA. TRK SUPPLY, 1939.59, SWITCH; 700, USDA-APHIS-WILDLIFE SERV, 2400.00, PREDATOR & RODENT SERVICES; 701, PAYNE CO. ELECTION BOARD, 350.00, RENTAL FEES; 702, DESERT SNOW, LLC, 590.00, TRAINING; 703, SHRED-AWAY SHREDDING, INC., 42.35, SHREDDING SERVICES; 704, STAPLES BUSINESS ADVANTAGE, 445.85, JULY BLANKET; 705, CUMMINS ALLISON CORP., 73.77, BAGS; 706, ENTENMANN-ROVIN CO., 154.25, LETTERS; 707, HOLIDAY INN EXPRESS & SUITES, 178.00, TRAVEL; 708, VIP TECHNOLOGY SOLUTIONS GROUP, 2750.00, TELEPHONE CONTRACT; 709, TRANSPORTATION TRAINING INSTITUTE, 225.00, TRAVEL; 710, THYSSENKRUPP ELEVATOR, 200.00, ELEVATOR SERVICES; 711, THYSSENKRUPP ELEVATOR, 200.00, ELEVATOR SERVICES; HIGHWAY CASH: 220, SQUARE TOW INC, 1026.00, TOW ROPES; 221, YELLOW HOUSE MACHINERY, 2046.63, CYLINDER REPAIRS; 222, LIONEL HARRIS OIL CO., INC., 11832.01, FUEL; BOARD OF PRISONERS: 5, RETAIL FINANCE CREDIT SERVICES, ATTN: DONNA PRING, 67.48, SUPPLIES; 6, BOB BARKER COMPANY, INC., 1486.61, SUPPLIES; RESALE PROPERTY: 53, TM CONSULTING, INC., 119.32, BATTERY BACKUP; HEALTH DEPARTMENT: 55, OTIS ELEVATOR COMPANY, 106.82, EQUIPMENT MAINTENANCE; 56, UNIVERSITY CLEANING SERVICES, 687.45, AUGUST BLANKET; 57, GRIMSLEYS, INC., 370.86, JANITORIAL SUPPLIES; 58, A T & T, 1218.80, UTILITY BILL; 59, OKLA. NATURAL GAS, 127.09, UTILITIES; 60, A T & T MOBILITY, 968.71, UTILITY BILL; 61, A T & T MOBILITY, 968.71, UTILITY BILL; 62, BIRCHCOMMUNICATIONS, INC., 452.28, UTILITY BILL; 63, CITY OF STILLWATER, 3198.75, UTILITIES; SHERIFF SERVICE FEE: 45, ROCKY MOUNTAIN, 9998.00, CAMERA; MORTGAGE CERTIFICATION TAX: 3, QUALITY WATER SERVICES, 22.85, AUGUST BLANKET; MECHANIC LIEN FEE: 10, FENTON OFFICE MART, 124.90, SUPPLIES; 11, RETAIL FINANCE CREDIT SERVICES, ATTN: DONNA PRING, 32.40, SUPPLIES; 12, COUNTY CLERKS & DEPUTIES ASSOCIATION, TAHASHA WIL, 300.00, MEMBERSHIP; 13, SHRED- AWAYSHREDDING, INC., 42.35, SHREDDING SERVICES; FAIRBOARD CASH: 47, CITY OF STILLWATER, 6933.64, UTILITY BILL; 48, CITY OF STILLWATER, 152.87, UTILITY BILL; 49, DEARINGER PRINTING & TROPHY, 435.50, FAIR BOOK INSERTS; JAIL OPERATION & MAINTENANCE: 59, GRIMSLEYS, INC., 512.31, SUPPLIES; 60, A & B PEST CONTROL, 200.00, AUGUST BLANKET; 61, TURN KEY RESTAURANT EQUIPMENT, 185.00, DISCONNECT; 62, COOKS CORRECTIONAL, 272.06, SUPPLIES; 63, GRIMSLEYS, INC., 740.67, SUPPLIES; 78-3/8TH SALES TAX: 22, BURROWS AGENCY, 111.00, BOND; 23, FLEET DISTRIBUTORS EXPRESS, 180.00, LABOR; 24, VERIZONWIRELESS, 80.02, UTILITY BILL; 25, STANDLEY SYSTEMS INC., 7.50, SHIPPING;
- **Blanket:** Blanket Purchase Orders for September totaling \$191,492.45 were presented.
- **Tabled:** None presented at this time.
- **Disallowed:** None presented at this time.
- **Payroll/Longevity:** Payroll and longevity for August totaling \$702,933.46 was presented:
2016-2017 COUNTY GENERAL: 482, COMMUNITY CARE HMO INC, 1203.20, Payroll; 483, BALES, SHAWNA N, 222.12, Payroll; 484, CORNELL JR, DOUGLAS ALBERT, 222.12, Payroll; 485, ECHALK, LESLIE E., 511.35, Payroll; 486, GREEN, DEANNA L., 881.89, Payroll; 487, HARRINGTON, ROBERT A, 222.12, Payroll; 488, HINKLE, RANDI J., 378.50, Payroll; 489, JONES, JESSIE R., 1429.98, Payroll; 490, LITTLE SUN, VIRGINIA G., 1380.60, Payroll; 491, LONG, LANE T, 222.12, Payroll; 492, NIXON, STACEY D., 908.64, Payroll; 493, PETERSEN, MICHAEL S., 1471.55, Payroll; 494, SCHULTZ, TANYA R., 556.20, Payroll; 495, SHREEVES, DAVID E, 222.12, Payroll; 496, BANCFIRST, 2029.34, Payroll; 497, O.P.E.R.S., 2065.60, Payroll; 498, OKLA.

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TAX COMMISSION, 98.00, Payroll; 499, ANDERSON, RHONDA E., 2264.77, Payroll; 500, BARNES, DAVID DAWSON, 2471.11, Payroll; 501, BENAVIDEZ, PATRICIA A., 2016.98, Payroll; 502, BROWN, ROCKFORD M., 2509.64, Payroll; 503, DEAN, SHANE M., 1738.94, Payroll; 504, DIESEL, GEORGE E., 2825.49, Payroll; 505, EDWARDS, DONALD T., 2178.34, Payroll; 506, FARLEY, LINDA G., 3516.16, Payroll; 507, FOX, PAUL A., 2653.73, Payroll; 508, HARPER, JOE E., 2236.90, Payroll; 509, HAUF, RAYMOND B., 3343.51, Payroll; 510, HAUSINGER, CHELSEA A., 2893.82, Payroll; 511, HENNINGER, JOSEPH A., 2689.41, Payroll; 512, HENNINGER, JUSTIN K., 2588.01, Payroll; 513, HINES, KEZIA, 1773.95, Payroll; 514, HOPPER, SCOTTY R., 2659.67, Payroll; 515, JONES, FRANK E., 2167.44, Payroll; 516, KITCHEL, LARRY E., 2679.23, Payroll; 517, KRAMER, JEFFERY A., 1624.67, Payroll; 518, LAWSON, CHARLES B., 2404.98, Payroll; 519, LITTLE SUN, VIRGINIA G., 2478.61, Payroll; 520, MCKINNIS, GARRY K., 3646.86, Payroll; 521, MCKOSATO, CHRISTOPHER J., 2467.63, Payroll; 522, MILLER, ROBERT G., 2331.74, Payroll; 523, MURLEY, DAKOTA RAY, 2412.88, Payroll; 524, MYERS, BRANDON A., 2516.32, Payroll; 525, MYERS, NICHOLAS E., 2392.99, Payroll; 526, MYERS, WILLIAM E., 2535.56, Payroll; 527, NACK, DANIEL A., 2888.14, Payroll; 528, NIXON, CHRISTOPHER L., 2695.37, Payroll; 529, NIXON, STACEY D., 2281.83, Payroll; 530, ROSE, DAVID W., 2664.07, Payroll; 531, RUARK, MARY, 2097.62, Payroll; 532, RUSSELL, GREGGORY R., 2423.56, Payroll; 533, SCHRIMSHAW, KAYLA, 2061.18, Payroll; 534, SECREST, JACOB ALLEN, 2341.69, Payroll; 535, SEXTON, GLENDA K., 2381.10, Payroll; 536, SPIVEY, DAVID, 2508.34, Payroll; 537, TILLMAN, BOBBY G., 2481.74, Payroll; 538, WESTBROOK, CORY B., 2464.55, Payroll; 539, WHEELER, ZACHARY W., 2273.44, Payroll; 540, WHETSTINE, MORGAN, 1530.61, Payroll; 541, WOODWARD, KEVIN D., 2839.10, Payroll; 542, YOUNG, JOEL M., 2013.84, Payroll; 543, ZANFARDINO, DARYN, 1597.41, Payroll; 544, HUGHES, DENNIS R., 1192.18, Payroll; 545, GREEN, DEANNA L., 2130.16, Payroll; 546, KISLER, MARTHA A., 1115.10, Payroll; 547, MANNING, CARLA J., 3328.47, Payroll; 548, MANNING, CARLA J., 348.15, Payroll; 549, BOWEN, LENELL K., 2356.61, Payroll; 550, BRADLEY, KENT, 4037.76, Payroll; 551, CAVETT, ZACHARY H., 3850.35, Payroll; 552, REDING, CHRISTOPHER, 3998.48, Payroll; 553, BRADLEY, KENT, 554.10, Payroll; 554, REDING, CHRIS, 554.10, Payroll; 555, BURNSED JR, BENNIE WAYNE, 2140.11, Payroll; 556, CHAPMAN, CATHY J., 2629.61, Payroll; 557, CRAIG, GLENNA J., 3601.21, Payroll; 558, ECHALK, LESLIE E., 2271.64, Payroll; 559, GRAHAM, NANCY, 1967.29, Payroll; 560, HICKMAN, DONNA M., 2617.95, Payroll; 561, LAWSON, SHELLY J., 2334.19, Payroll; 562, MATHIS, TAMMY A., 2332.46, Payroll; 563, MCCOMBS, KYLA, 1945.63, Payroll; 564, RAINS, TRACEY, 2127.41, Payroll; 565, CRAIG, GLENNA J., 349.40, Payroll; 566, ALLEN, LORI A., 3301.94, Payroll; 567, BOYER, JAMIE L., 2309.63, Payroll; 568, EDMONDSON, BRENDA K., 2032.83, Payroll; 569, HOWARD, STEPHANIE D., 2122.32, Payroll; 570, HUFF, JUDITH R., 2150.72, Payroll; 571, MCBRIDE, PATTI ANN, 1774.78, Payroll; 572, MYERS, CASSIE J., 2082.03, Payroll; 573, PERRY, ELIZABETH, 1849.72, Payroll; 574, PROUGH, JEAN L., 1929.87, Payroll; 575, SAHS, TERI M., 2555.13, Payroll; 576, VIEYRA, KRISTIN MICHELLE, 2077.64, Payroll; 577, ALLEN, LORI A., 369.40, Payroll; 578, BOOTH, HEATHER DAWN, 2065.99, Payroll; 579, COWAN, JAMES C., 3703.47, Payroll; 580, LOGAN, REGENA SUE, 2136.85, Payroll; 581, RAGSDALE, CATHY A., 2205.46, Payroll; 582, ROBBINS, CAROL S., 2334.59, Payroll; 583, ROSS, CRYSTAL D., 2226.10, Payroll; 584, RUSH, ANITA S., 2507.89, Payroll; 585, SCHULTZ, TANYA R., 1276.25, Payroll; 586, COWAN, JAMES C., 461.75, Payroll; 587, CLYBURN, ADAM, 2227.82, Payroll; 588, COYNER, TINA M., 2190.88, Payroll; 589, FERGUSON, DUANE A., 2571.18, Payroll; 590, GOMEZ, JASON S., 2757.58, Payroll; 591, HUGHES, WANDA S., 2157.09, Payroll; 592, JOHNSON, CURTIS RYAN, 2213.57, Payroll; 593, KENNEDY, CODY P., 2451.78, Payroll; 594, LIMON, STEPHANIE D., 2947.84, Payroll; 595, LOCKWOOD, ANGELA D., 2464.36, Payroll; 596, REDDING, RUDY, 2072.42, Payroll; 597, THORNTON, RICHARD, 2279.96, Payroll; 598, MCKEE, JENNIFER, 885.52, Payroll; 599, HOWELL, KATHRYN, 181.92, Payroll; 600, HUNTER, LOSCO, 283.97, Payroll; 601, SASSER, WILLIAM DAVID, 46.17, Payroll; 602, TEAGUE, REBECCA, 46.17, Payroll; 603, WEDEL, RANDY, 46.17, Payroll; 604, BRYANT, VALERIE J., 2194.29, Payroll; 605, DAWSON, ALYSON L., 2435.83, Payroll; 606, KLEIN, DONDEE A., 2238.96, Payroll; 607, ARNOLD, SHIRLEY, 32.32, Payroll; 608, BERTHOLF, DENNIS, 32.32, Payroll; 609, TANKERSLEY, PHILIP, 46.17, Payroll; 610, ALLEN, NELSON S., 3096.67, Payroll; 611, ANDERSON, ANNETTE M., 2442.29, Payroll; 612, ANDERSON, WIL H., 1798.79, Payroll; 613, BARTRAM, BILLY G., 2630.74, Payroll; 614, BIAS, JUSTIN P., 2108.37, Payroll; 615, BLACK, EVAN R., 2242.45, Payroll; 616, BRADLEY, MISTIE, 1988.70, Payroll; 617, CARRUBA, KOREY, 2056.28, Payroll; 618, CHITWOOD, CAREY W., 2274.42, Payroll; 619, CLOPTON, RYAN D., 2437.20, Payroll; 620, COLTON, DONALD J., 2546.95, Payroll; 621, COURI, JO B., 2061.01, Payroll; 622, ENNIS, DAVID, 1710.19, Payroll; 623, FITZGERALD, JEREMY DEWAYNE, 1813.67, Payroll; 624, FOSTER, JEREMIAH D., 2835.00, Payroll; 625, GRUENWALD, DAVID M., 228.07, Payroll; 626, GUTIERREZ BOGER, FIDEL, 2457.90, Payroll; 627, HARDERS, THOMAS L., 2258.16, Payroll; 628, HARRINGTON, ROBERT A., 1835.91, Payroll; 629, HUDSON, MATTHEW T., 2784.43, Payroll; 630, INGHAM, BRANDON M., 2549.00, Payroll; 631, KNOX, ALONDRA J., 2120.22, Payroll; 632, LANE, ROBERT, 3062.05, Payroll; 633, LOMBOY, DONATO G.L., 2494.42, Payroll; 634, LONG, LANE T., 2200.48, Payroll; 635, LONGAN PIERCE, TINA R., 2474.53, Payroll; 636, LUCAS, FREDRICK M., 2281.86, Payroll; 637, MASON, ROY E., 2232.83, Payroll; 638, MASTIN, JOSHUA G., 1451.69, Payroll; 639, MORROW, MICHAEL C., 2240.89, Payroll; 640, NOYES, MARVIN, 2006.06, Payroll; 641, OSBORN, TONY L., 2702.32, Payroll; 642, PEUGH, CHRISTOPHER R., 2260.79, Payroll; 643, ROSE, RICKY R., 1512.56, Payroll; 644, ROSS, DALTON S., 1701.72, Payroll; 645, ROSS, RODNEY, 1995.89, Payroll; 646, SEWELL, DAVID L., 1709.37, Payroll; 647, SHIPLETT, PHILLIP L., 2561.90, Payroll; 648, SMITH, JAMES RAY, 2195.29, Payroll; 649, STROUD, THOMAS, 2061.52, Payroll; 650, SUTTON, SHANE, 2077.42, Payroll; 651, WINTERS, ALICE E., 1987.52, Payroll; 652, WOODS, KENNETH B., 2174.65, Payroll; 653, WOOTEN, CHRISTOPHER D., 2075.73, Payroll; 654, HOLLEYMAN, GREGORY D., 2704.69, Payroll; 655, HELEY, DONNA K., 1002.22, Payroll; 656, CHOPLIN, TROY W., 2203.59, Payroll; 657, KUHN, JEFFREY A., 2344.62, Payroll; 658, AMES, ZACHARIAH, 2133.79, Payroll; 659, CASTOE, CLINTON, 2083.26, Payroll; 660, VARNELL, DARRELL R., 2159.61, Payroll; 661, ROBINSON, JOHN J., 2011.95, Payroll; 662, AMERICAN FIDELITY ASSURANCE COMPANY, 4069.38, Payroll; 663, BANCFIRST, 129807.92, Payroll; 664, COLONIAL LIFE & ACCIDENT, 1297.56, Payroll; 665,

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COMMUNITY CARE HMO INC, 114438.33, Payroll; 666, DELTA DENTAL OF OKLAHOMA, 5011.44, Payroll; 667, FLEX ACCOUNT ADMINISTRATION, 3797.79, Payroll; 668, HARDEMAN, JOHN, 961.00, Payroll; 669, LEGALSHIELD, 30.90, Payroll; 670, LOVE, BEAL & NIXON, P.C., 200.00, Payroll; 671, NEBRASKA CHILD SUPPORT PAYMENT CENTER, 275.00, Payroll; 672, O.P.E.R.S., 117210.96, Payroll; 673, OKLA. CENTRALIZED SUPPORT, 493.63, Payroll; 674, OKLA. CENTRALIZED SUPPORT, 685.42, Payroll; 675, OKLA. CENTRALIZED SUPPORT, 356.52, Payroll; 676, OKLA. CENTRALIZED SUPPORT, 475.58, Payroll; 677, OKLA. CENTRALIZED SUPPORT, 429.54, Payroll; 678, OKLA. CENTRALIZED SUPPORT REGISTRY, 347.91, Payroll; 679, OKLA. TAX COMMISSION, 15412.00, Payroll; 680, PRUDENTIAL INSURANCE COMPANY, 3237.69, Payroll; 681, SECURITY BENEFIT GROUP, 240.00, Payroll; 682, UNITED STATES TREASURY, 110.00, Payroll; 683, US DEPARTMENT OF EDUCATION, 238.35, Payroll; 684, VISION SERVICE PLAN OF OKLA., 1285.38, Payroll; HIGHWAY CASH: 166, BALES, SHAWNA N, 2209.26, Payroll; 167, BROCKAMP, JOEL G., 2457.64, Payroll; 168, BURTON, JIMMY D., 1877.03, Payroll; 169, CARPENTER, RICHARD A., 2357.35, Payroll; 170, DALTON, DONALD, 1646.78, Payroll; 171, DAVIS, MATTHEW A., 2170.99, Payroll; 172, EVELSIZER, RALPH D., 2426.01, Payroll; 173, FOWLER, BERT L., 2304.38, Payroll; 174, GIPSON, WILLIAM B., 2814.41, Payroll; 175, HAMMOCK, GARY W., 2445.70, Payroll; 176, HARRISON, JOHN, 1667.05, Payroll; 177, JONES, JESSIE R., 3327.14, Payroll; 178, MCAULEY, DYAN, 33.94, Payroll; 179, MCCOMBS, KAREN R, 91.42, Payroll; 180, MILLER, JONATHAN G., 2087.75, Payroll; 181, MORSE, JODY CARL, 1831.80, Payroll; 182, PETERSEN, MICHAEL S., 2277.94, Payroll; 183, ROBERTS, JASON R., 2279.48, Payroll; 184, ROBINSON, MIKE K., 2471.06, Payroll; 185, ROSS, JESSE S, 1361.95, Payroll; 186, SHREEVES, CHRISTOPHER, 1815.80, Payroll; 187, SHREEVES, DAVID E, 2292.11, Payroll; 188, SPAULDING, NATHAN, 1874.40, Payroll; 189, TAYLOR, JIMMY L., 2080.09, Payroll; 190, ANDERSON, ROBERT E., 2470.66, Payroll; 191, BLASIER, ROCKY L., 3032.12, Payroll; 192, BUNTIN, JOHN A., 2231.44, Payroll; 193, CLARY, NATHAN D., 2182.88, Payroll; 194, CORNELL JR, DOUGLAS ALBERT, 1981.76, Payroll; 195, CRAMER, KEVIN R., 2760.76, Payroll; 196, DRY, LARRY G., 1458.98, Payroll; 197, GREER, GARY, 2240.47, Payroll; 198, HARDING, ALAN, 1991.02, Payroll; 199, JONES, JOHNNIE L., 2188.59, Payroll; 200, LEWIS III, FRED C., 2149.68, Payroll; 201, MARKUM, RHONDA L., 2368.60, Payroll; 202, MILLER, SCOTT R., 2205.12, Payroll; 203, WEAVER, DAVID L, 1901.08, Payroll; 204, WEAVER, TRAVIS, 2409.86, Payroll; 205, WILSON, DANNY K., 1815.33, Payroll; 206, WINBURN, LARRY D., 2307.09, Payroll; 207, AMERICAN FIDELITY ASSURANCE COMPANY, 508.81, Payroll; 208, BANCFIRST, 20229.96, Payroll; 209, COLONIAL LIFE & ACCIDENT, 248.56, Payroll; 210, COMMUNITY CARE HMO INC, 1410.85, Payroll; 211, DELTA DENTAL OF OKLAHOMA, 787.60, Payroll; 212, FLEX ACCOUNT ADMINISTRATION, 191.66, Payroll; 213, LEGALSHIELD, 63.80, Payroll; 214, O.P.E.R.S., 4204.54, Payroll; 215, OKLA. TAX COMMISSION, 3386.00, Payroll; 216, PRUDENTIAL INSURANCE COMPANY, 352.58, Payroll; 217, ROBINSON HOOVER & FUDGE, 624.87, Payroll; 218, SECURITY BENEFIT GROUP, 130.00, Payroll; 219, VISION SERVICE PLAN OF OKLA., 238.54, Payroll; RESALE PROPERTY: 29, CORBIN, YVONNE, 1983.79, Payroll; 30, DARTY, MICHAEL W., 2514.18, Payroll; 31, JARDOT, GLENDA L., 2508.39, Payroll; 32, MATHESON, LINDA L, 2513.95, Payroll; 33, SCOTT, MELISSA A., 2016.03, Payroll; 34, AMERICAN FIDELITY ASSURANCE COMPANY, 92.00, Payroll; 35, BANCFIRST, 4055.39, Payroll; 36, COLONIAL LIFE & ACCIDENT, 57.97, Payroll; 37, COMMUNITY CARE HMO INC, 3067.86, Payroll; 38, DELTA DENTAL OF OKLAHOMA, 164.32, Payroll; 39, FLEX ACCOUNT ADMINISTRATION, 41.66, Payroll; 40, O.P.E.R.S., 3255.20, Payroll; 41, OKLA. TAX COMMISSION, 583.00, Payroll; 42, PRUDENTIAL INSURANCE COMPANY, 219.03, Payroll; 43, SECURITY BENEFIT GROUP, 50.00, Payroll; 44, VISION SERVICE PLAN OF OKLA., 45.54, Payroll; SHERIFF SERVICE FEE: 34, CARTER, JOSHUA, 2159.48, Payroll; 35, MCALISTER, ROBERT G., 2698.01, Payroll; 36, AMERICAN FIDELITY ASSURANCE COMPANY, 42.80, Payroll; 37, BANCFIRST, 1044.42, Payroll; 38, COMMUNITY CARE HMO INC, 1190.62, Payroll; 39, DELTA DENTAL OF OKLAHOMA, 54.80, Payroll; 40, FLEX ACCOUNT ADMINISTRATION, 25.00, Payroll; 41, O.P.E.R.S., 1178.21, Payroll; 42, OKLA. TAX COMMISSION, 91.00, Payroll; 43, PRUDENTIAL INSURANCE COMPANY, 9.12, Payroll; 44, VISION SERVICE PLAN OF OKLA., 9.83, Payroll; FAIRBOARD CASH: 42, BENSON, MICHAEL D., 76.54, Payroll; 43, COOK, EDWIN C., 528.61, Payroll; 44, WEST, TONI S., 321.15, Payroll; 45, BANCFIRST, 180.10, Payroll; 46, OKLA. TAX COMMISSION, 20.00, Payroll; CLERK R M & P: 12, WATT, MARY, 2324.10, Payroll; 13, BANCFIRST, 946.39, Payroll; 14, COMMUNITY CARE HMO INC, 595.31, Payroll; 15, DELTA DENTAL OF OKLAHOMA, 27.40, Payroll; 16, O.P.E.R.S., 663.01, Payroll; 17, OKLA. TAX COMMISSION, 142.00, Payroll; 18, PRUDENTIAL INSURANCE COMPANY, 4.56, Payroll; 19, VISION SERVICE PLAN OF OKLA., 9.83, Payroll; COURT FUND SALARIES: 22, MYERS, DONNA C., 556.20, Payroll; 23, BANCFIRST, 95.78, Payroll; 24, O.P.E.R.S., 125.20, Payroll; 25, BAGWELL, RHONDA L., 2489.15, Payroll; 26, BRUNSTETER, MELISSA A., 2362.52, Payroll; 27, DUNCAN, CASEY L., 2220.98, Payroll; 28, HOUSE, BARBARA A., 2098.91, Payroll; 29, MYERS, DONNA C., 2007.18, Payroll; 30, TINNIE, DEBORA S., 2152.07, Payroll; 31, AMERICAN FIDELITY ASSURANCE COMPANY, 344.02, Payroll; 32, BANCFIRST, 4750.44, Payroll; 33, COLONIAL LIFE & ACCIDENT, 184.30, Payroll; 34, COMMUNITY CARE HMO INC, 3571.86, Payroll; 35, DELTA DENTAL OF OKLAHOMA, 215.80, Payroll; 36, FLEX ACCOUNT ADMINISTRATION, 200.00, Payroll; 37, O.P.E.R.S., 3865.01, Payroll; 38, OKLA. TAX COMMISSION, 554.00, Payroll; 39, PRUDENTIAL INSURANCE COMPANY, 365.06, Payroll; 40, SECURITY BENEFIT GROUP, 50.00, Payroll; 41, VISION SERVICE PLAN OF OKLA., 93.05, Payroll; 78-3/8TH SALES TAX: 3, BARROWS, CHRISTOPHER B., 1424.74, Payroll; 4, BENSON, MICHAEL D., 2372.78, Payroll; 5, CAMPBELL, COLIN G, 3079.33, Payroll; 6, COOK, EDWIN C., 2539.38, Payroll; 7, FLESHMAN, ZACHARY K., 1996.75, Payroll; 8, HINKLE, RANDI J., 1823.40, Payroll; 9, SHENOLD, DEE DEE A., 2285.07, Payroll; 10, WEST, TONI S., 2151.18, Payroll; 11, WILLE, JOSEPH R., 2046.83, Payroll; 12, AMERICAN FIDELITY ASSURANCE COMPANY, 120.40, Payroll; 13, BANCFIRST, 6425.62, Payroll; 14, COLONIAL LIFE & ACCIDENT, 49.00, Payroll; 15, COMMUNITY CARE HMO INC, 5813.16, Payroll; 16, DELTA DENTAL OF OKLAHOMA, 219.16, Payroll; 17, O.P.E.R.S., 5651.18, Payroll; 18, OKLA. CENTRALIZED SUPPORT, 227.97, Payroll; 19, OKLA. TAX COMMISSION, 785.00, Payroll; 20, PRUDENTIAL INSURANCE COMPANY, 172.87, Payroll; 21, VISION SERVICE PLAN OF OKLA., 70.78, Payroll;

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Motion by Cavett to approve Purchase Orders upon signature, second by Reding. Roll Call Vote: Cavett-Yes, Reding-Yes, Bradley-Yes.

- **Monthly Reports of Officers:** None presented at this time.
Discussion and Possible Action on
- **Telephone and Utility Permits:** None presented at this time.
- **Road Crossing:** The following Road Crossing permits were presented: D3-Permit #16-103 - #16-104 White Star Petroleum, LLC. Motion by Bradley to approve as presented, second by Cavett. Roll Call Vote: Reding-Yes, Bradley-Yes, Cavett-Yes.

Public Announcements from the Board (no action will be taken): Bradley stated he felt the Fair was a great success this year with many people volunteering their time to make it happen.

New Business: None presented at this time.

Adjournment: Motion by Cavett to adjourn, second by Reding. Roll Call Vote: Bradley-Yes, Reding-Yes, Cavett-Yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Board of Commissioners

On the ____ day of _____ 2016

Chairman _____

Commissioner _____

Commissioner _____

**Cooperative Extension Services Agreement Between
 THE OKLAHOMA STATE UNIVERSITY ACTING FOR AND ON BEHALF OF ITS
 COOPERATIVE EXTENSION SERVICE AND THE UNITED STATES DEPARTMENT
 OF AGRICULTURE
 and
 THE BOARD OF COUNTY COMMISSIONERS
 Of Payne County**

For the period July 1, 2016 through June 30, 2017

WHEREAS the Federal Smith Lever Act of 1914, as amended, authorized the establishment of Cooperative Extension work between the Land-Grant Colleges and the United States Department of Agriculture, and

WHEREAS Boards of County Commissioners of the respective counties in Oklahoma are authorized by law to contract and agree with the United States Department of Agriculture and with Oklahoma State University ("OSU") for the conduct of said extension work, and

WHEREAS OSU, by and through its duly appointed Board of Regents, has been authorized to oversee the provision of Cooperative Extension work throughout the State of Oklahoma, and has been statutorily mandated by the Oklahoma Legislature to expend state-appropriated funding to support cooperative extension services to each of the counties in Oklahoma,

THE PARTIES HERETO, OSU, acting for and on behalf of its Cooperative Extension Service and the United States Department of Agriculture, and the Board of County Commissioners of the County named above, acting under authority of law, do hereby enter into this contract for Cooperative Extension work for the fiscal year shown above.

THE PARTIES MUTUALLY AGREE AND ACKNOWLEDGE:

1. The Board of County Commissioners agrees to provide adequate financial support to the OSU Cooperative Extension program as required by the Oklahoma Statutes in the amounts and for the purposes set forth in the budget, these funds to be disbursed upon claims submitted by the County Extension Director and approved by the County Commissioners.
2. The Board of County Commissioners, at its own expense, agrees to provide adequate office space and utilities for the OSU Cooperative Extension personnel, unless adequate free office space and utilities for such Cooperative Extension personnel are available in federal or other rent-free building space within the County.
3. OSU agrees to select Cooperative Extension Educators who are well qualified by virtue of their technical training, experience, and ability to communicate, to perform the prescribed duties of Cooperative Extension Educators. OSU further agrees to provide a highly qualified staff of subject-matter Specialists, subject to available funding, to assist in planning, carrying out, and evaluating County Extension education programs, and to select and employ sufficient secretarial staff to support such Educators and Specialists.

4. The parties agree that Cooperative Extension personnel are required to perform travel as a part of their normal duties, the reimbursement of said travel to be governed by the official travel regulations of the Oklahoma Cooperative Extension Service.
5. The parties agree that they will comply with the Equal Opportunity Program of the Oklahoma Cooperative Extension Service as approved by the President of Oklahoma State University and the Secretary for the United States Department of Agriculture.
6. The parties acknowledge and agree that Extension employees assigned to the county are employees of OSU, subject to the direction and control of OSU. OSU agrees to provide personnel supervision, in-service education, and program guidance.
7. The parties agree that the policies of the United States Department of Agriculture and the Oklahoma State University governing partisan political activities of Cooperative Extension employees will be strictly enforced at all times.
8. The parties agree that the policies established by the Oklahoma State University Cooperative Extension Service will apply in granting annual, sick, and academic related and military leave for Extension personnel and that Cooperative Extension office hours and holidays will be governed by the policies established by the Oklahoma State University Cooperative Extension Service.
9. The term of this agreement is from July 1, 2016 through June 30, 2017. Unless the Cooperative Extension Service provides written notice at least twenty (20) days prior to June 30, 2017, the Board of County Commissioners has the option to renew this agreement, upon the same terms and conditions. The exercise of any such option shall be accomplished by giving written notice of the election to exercise the option to renew within ten (10) days prior to the expiration of the term of the agreement. If Cooperative Extension withdraws the option to renew upon the same terms and conditions or the Board of County Commissioners does not exercise its option to renew upon the same terms and conditions, the Board of County Commissioners and OCES shall have the right to negotiate new terms and conditions. If negotiations extend into the succeeding fiscal year, OCES may operate on temporary appropriations until such time as a final agreement is reached. When a mutual agreement for the Extension Service' budget ultimately is reached, the agreed budget shall be considered retroactive to the beginning of the fiscal year.

BUDGET

<u>Payne</u>	County Extension Budget for FY	<u>2017</u>
Contractual Services		
Personal Services	270,189.00	
Fringe (optional)		
Travel Expense	24,000.00	
Maintenance & Operations	26,000.00	
Capital Outlay/Carry Over	455,000.00	
TOTAL BUDGET	\$ 775,189.00	

OKLAHOMA STATE UNIVERSITY
ACTING FOR AND ON BEHALF OF ITS
COOPERATIVE EXTENSION SERVICE

BOARD OF COUNTY COMMISSIONERS

By _____
Vice President, Dean and Director

Chairman

Date

Date _____

Member

Date

Attest:

County Clerk

Member

Date

Detention Services Agreement
By and Between
CommunityWorks, LLC
and the
County of Payne

This Agreement made this 1st day of July, 2016, between CommunityWorks, LLC, a Corporation duly registered in the State of Oklahoma, and the county of Payne, a political subdivision of the State of Oklahoma, hereinafter referred to as "Contracting County."

Whereas, after January 1, 1988, no child shall be detained in any jail, adult lockup, or other adult detention facility except as provided in 10A O.S. Section 2-3-101; and

Whereas, a Board of County Commissioners shall have the authority pursuant to 10A O.S. Section 2-3-103 to enter into a contract with and to pay a public agency, private agency, or a Board of County Commissioners of another county for juvenile detention services in a juvenile detention facility and for alternatives to secure detention; and

Whereas, the Board of County Commissioners of Cleveland County Regional Juvenile Detention Center (Couch Center); and

Whereas, the Contracting County desires to contract with CommunityWorks, LLC, for the purpose of detaining juveniles at the Cleveland County Regional Juvenile Detention Center (Couch Center);

It is hereby agreed as follows:

1. Term – This agreement shall be in effect until June 30, 2017, provided, however, that in the event the respective Boards shall each approve a renewal of the agreement, on or after July 1 of each fiscal year, then this agreement shall remain in effect for each succeeding fiscal year. Either party may terminate this agreement at any time by giving the other party thirty (30) days written notice.
2. Services – The parties hereby agree that CommunityWorks, LLC, shall provide and make available to the Contracting County the detention services and facilities of the Cleveland County Regional Juvenile Detention Center (Couch Center) on a space available basis as determined by CommunityWorks, LLC.

3. Admission – The following provisions apply:

- a. Admission shall be allowed only by written order of a Judge of the District Court with jurisdiction to hear the matter. Said order shall include authorization for necessary emergency and non-emergency care for the child. Contracting County authorities who transport a child to the Cleveland County Regional Juvenile Detention Center (Couch Center) shall bring with the child available arrest reports and social information including, but not necessarily limited to: child's name and date of birth; parents' names, address and telephone number, if known; and offense for which the child is being detained.
- b. All children referred to the Cleveland County Regional Juvenile Detention Center (Couch Center) will be screened by the Contracting County and be determined eligible for placement in a secure detention facility by utilizing the detention screening guidelines adopted by the State Judicial Oversight Committee of Juvenile Justice.

4. Detention – The following provision applies:

- a. If a juvenile is likely to be detained for more than thirty (30) days, the Contracting County must conduct a show cause hearing pursuant to 10A O.S. Section 2-3-101(a) and issue a new detention order prior to the expiration of the thirtieth (30th) day of the detention for an additional thirty (30) days.

5. Transportation – With the exception of transportation for emergency medical care as set out in Paragraph 8, the Contracting County shall provide all transportation, including to and from the detention site, for its children who are placed in the Cleveland County Regional Juvenile Detention Center (Couch Center).

6. Notification – Prior to transporting any child to the Cleveland County Regional Juvenile Detention Center (Couch Center), it shall be the responsibility of Contracting County Authorities to notify, if possible, said child's parents of his/her apprehension and the plans for detention in Cleveland County. It shall also be the responsibility of the Contracting County to make reasonable efforts to inform the parents of such children of the visiting hours and applicable rules for Cleveland County Regional Juvenile Detention Center (Couch Center).

7. Judicial Proceeding and OJA Services – All judicial proceedings involving, and all Office of Juvenile Affairs obligations to the Contracting County's children shall remain the responsibility of the Contracting County's courts and the Contracting County Office of the Oklahoma Office of Juvenile Affairs. In particular, it is the responsibility of the Contracting County to ensure that any child it sends to the Cleveland County Regional Juvenile Detention Center (Couch Center) receives the legal representation he/she is entitled to under the law. Further, authorities should notify the child's attorney of record of his/her detention. The Contracting County should also arrange for frequent (daily, if possible) contact between the detained child and his/her Office of Juvenile Affairs Caseworker.
8. Medical Attention – The Contracting County shall be responsible for the non-emergency medical treatment of any child sent to the Cleveland County Regional Juvenile Detention Center (Couch Center). Any Contracting County child so detained who requires emergency medical attention due to developments after admission will be taken to a medical facility in Cleveland County by CommunityWorks, LLC, or Cleveland County personnel after it has been determined that the on-site medical treatment of Cleveland County Regional Juvenile Detention Center (Couch Center) is not adequate. If a Contracting County child is treated for such a medical emergency in Cleveland County, responsibility for payment of such medical services rests with the child's parents, legal guardians, or the Contracting County. In no event will Cleveland County or CommunityWorks, LLC, be responsible for the costs of any medical services for a child admitted to the Cleveland County Regional Juvenile Detention Center (Couch Center) by a Contracting County. The Contracting County shall be responsible for providing CommunityWorks, LLC, with all medical prescriptions at the time of intake and refills as required.
9. Cost – The parties agree that CommunityWorks, LLC, shall be reimbursed for the provision of juvenile detention services by the Contracting County, upon the presentation of a claim, at the rate of twenty-four dollars and thirty-four cents (\$24.34) per day per child.

10. Liability – The parties agree that each party shall be responsible for its own negligence, if any, in the delivery of services pursuant to this contract. Neither party, by executing this agreement, assumes any liability for acts of omission or commission of the other. Cleveland County and CommunityWorks, LLC, shall be liable only for the delivery of custodial services at the Cleveland County Regional Juvenile Detention Center (Couch Center), and the Office of Juvenile Affairs and the Contracting County shall retain all responsibility of the determination and duration of the detention of its juveniles.

Approved this _____ day of _____, 20_____.

Chief Executive Officer, CommunityWorks, LLC

ATTEST

Approved as to form:

Assistant District Attorney
Payne County

Approved this _____ day of _____, 20_____.

Board of County Commissioners
_____, Oklahoma

Chairman

County Clerk

Member

Member

VII.C.

The Meadows Center for Opportunity, Inc.
1000 S. Kelly, Edmond, OK 73003
405.348.4470 - 405.340.5395 FAX
Email: meadowsokc@sbcglobal.net
Website: www.meadowsoklahoma.com

Billing

Company: Payne County Health Department

Attention: Jaala Wallin

Street: 1321 West 7th

City: Stillwater State: OK Zip: 74074

Billing Contact: Jaala Wallin Phone: (405) 372-8200 x273 Fax: (405) 743-2619

Purchase Order #: _____ Email: jaalaw@health.ok.gov

Business Residence Government

Service Location

Company or Building Name: Payne County Health Department

Street: 1321 West 7th

City: Stillwater State: OK Zip: 74074

Site Contact 1: Jaala Wallin Phone: (405) 372-8200 x273

Site Contact 2: Lisa Cundiff Phone: (405) 372-8200 x 240

Business Residence Storage Facility

of bins request _____ # of Consoles requested 5 # of Boxes to pick up _____

I understand that the aforementioned containers and keys are the property of The Meadows and will, upon termination of this agreement, return all these containers or compensate The Meadows for their replacement cost. I also understand that The Meadows, being a non-profit corporation, requires activity on the bins every quarter in order to keep inventory costs down.

By signing below, I agree to the above and that I will be invoiced for any and all materials presented to The Meadows for destruction. Payment terms are net 30 days from the date of the invoice. If payment is not received within the allotted term, your account will be placed on hold. Accounts suspended for late payment or returned checks are subject to a \$25.00 fee. If collection efforts are required, I will pay all costs of collection, including attorney fees.

Kelli D. Rad
Authorized Representative

Date: 8/29/2016

Kelli D. Rad
Printed Name

Title: Director

Cundiff, Lisa O.

Subject: FW: Confirmation

From: James Hill [<mailto:meadowsokc@sbcglobal.net>]

Sent: Thursday, August 18, 2016 3:38 PM

To: Cundiff, Lisa O.

Subject: Confirmation

Hello Lisa-

This email is to confirm and attest to the charges for document destruction at Payne, Kay, Noble & Pawnee County Health Department offices. Please see the line item pertaining to your charges, below.

Meadows Pick-up in Metropolitan Oklahoma City Area:

Paper: \$.16 per pound, minimum charge \$45.00 (=300lbs.)

The above charge is for each location. If you have any questions, please don't hesitate to contact me.

Thank you.

James D. Hill, Jr.
Executive Director



<http://www.meadowsoklahoma.com>

1000 S. Kelly Ave.

Edmond, OK 73003

405.348.4470 Phone

405.340.5395 Fax

The Meadows Center for Opportunity, Inc./Payne County Health Department –
Stillwater
9/1/16 – 6/30/17

Signed in open meeting this _____ day of _____, 20____

BOARD OF COUNTY COMMISSIONERS
PAYNE COUNTY, OKLAHOMA

Kent Bradley, Chairman

Chris Reding

Zach Cavett

ATTEST

Glenna Craig, Payne County Clerk

APPROVED AS TO LEGALITY AND FORM

Lowell Barto, Assistant District Attorney
Payne County

The Meadows Center for Opportunity, Inc.
1000 S. Kelly, Edmond, OK 73003
405.348.4470 - 405.340.5395 FAX
Email: meadowsokc@sbcglobal.net

Website: www.meadowsoklahoma.com

Billing

Company: Payne County Health Department
Attention: Jaala Wallin
Street: 1321 West 7th
City: Stillwater State: OK Zip: 74074
Billing Contact: Jaala Wallin Phone: (405) 372-8200 x273 Fax: (405) 743-2619
Purchase Order #: _____ Email: jaalaw@health.ok.gov

Business Residence Government

Service Location

Company or Building Name: Payne County Health Department
Street: 1026 N. Linwood
City: Cushing State: OK Zip: 74023
Site Contact 1: Curtis Meloy Phone: (918) 225-3377
Site Contact 2: Joyce Fox Phone: (918) 225-3377

Business Residence Storage Facility

of bins request _____ # of Consoles requested 2 # of Boxes to pick up _____

I understand that the aforementioned containers and keys are the property of The Meadows and will, upon termination of this agreement, return all these containers or compensate The Meadows for their replacement cost. I also understand that The Meadows, being a non-profit corporation, requires activity on the bins every quarter in order to keep inventory costs down.

By signing below, I agree to the above and that I will be invoiced for any and all materials presented to The Meadows for destruction. Payment terms are net 30 days from the date of the invoice. If payment is not received within the allotted term, your account will be placed on hold. Accounts suspended for late payment or returned checks are subject to a \$25.00 fee. If collection efforts are required, I will pay all costs of collection, including attorney fees.

Kelli D. Radar
Authorized Representative

Date: 8/29/2016

Kelli D. Radar
Printed Name

Title: Director

Cundiff, Lisa O.

Subject: FW: Confirmation

From: James Hill [<mailto:meadowsokc@sbcglobal.net>]

Sent: Thursday, August 18, 2016 3:38 PM

To: Cundiff, Lisa O.

Subject: Confirmation

Hello Lisa-
This email is to confirm and attest to the charges for document destruction at Payne, Kay, Noble & Pawnee County Health Department offices. Please see the line item pertaining to your charges, below.

Meadows Pick-up in Metropolitan Oklahoma City Area:

Paper: \$1.16 per pound, minimum charge \$45.00 (=300lbs.)

The above charge is for each location. If you have any questions, please don't hesitate to contact me.

Thank you.

James D. Hill, Jr.
Executive Director



<http://www.meadowsoklahoma.com>

1000 S. Kelly Ave.
Edmond, OK 73003
405.348.4470 Phone
405.340.5395 Fax

The Meadows Center for Opportunity, Inc./Payne County Health Department –
Cushing
9/1/16 – 6/30/17

Signed in open meeting this _____ day of _____, 20_____

BOARD OF COUNTY COMMISSIONERS
PAYNE COUNTY, OKLAHOMA

Kent Bradley, Chairman

Chris Reding

Zach Cavett

ATTEST

Glenna Craig, Payne County Clerk

APPROVED AS TO LEGALITY AND FORM

Lowell Barto, Assistant District Attorney
Payne County

Solicitation Detail

Please use the 'Notify Me' button to be automatically made aware of any amendments to this particular solicitation. If you would like to be electronically notified of future opportunities for this or other type commodities, you will need to register with Central Purchasing by clicking on 'Vendor Registration' link.

Agency: Central Purchasing Division Contract Type: State Use

Solicitation Number: SW177 SW Number: SW177 Status: Awarded Closing Date Status: Original

Description: Document Destruction

Buyer: Daron Hoggatt

Award Date: 08/31/2013

Contract Period Starting Date: 08/31/2013 Contract Period Ending Date: 08/30/2020
 Award Period Starting Date: 08/31/2013 Award Period Ending Date: 08/30/2020

Attachments:

Attachment Title	Attachment Type	File Type	Comments
<u>SW14177-Award</u>	Contract	pdf	Contract award effective August 31, 2013
<u>SW177 Document-Emedia Destruction</u>	Contract	pdf	PeopleSoft printout. Revised 11/20/2015

Comments: SW177, 177, secure document destruction, E-media Destruction, electronic media destruction

Categories:

80160000 Business administration services

- 80161500 Management support services
- 80161508 Document destruction services

- Receive solicitation notifications automatically for all solicitations in this commodity! - register your organization with the State of Oklahoma at www.vendors.ok.gov.
 Note: beginning July 1st, 2010, Central Purchasing will require suppliers to register with Central Purchasing prior to completion of award (read more). Failure to do so will delay contract award.
- **Reminder:** It is the Bidder's responsibility to check the OMES/Central Purchasing website frequently for any possible amendments that may be issued. Central Purchasing is not responsible for a bidder's failure to download any amendment documents required to complete a solicitation.
- If documents listed on this page do not meet your accessibility requirements, please contact OMES at (405) 522-0955 and appropriate accommodations will be made.
- If you are looking for a Contracting Officer's contact information, please click Buyers Contact List.
- We recommend you use the latest version of Adobe Reader. If you need to download Adobe Reader, here is a link to the Adobe WebSite.



State of Oklahoma
Department of Central Services
Central Purchasing

Notice of Statewide Contract
Award

Official signed contract documents are on file with DCS-Central Purchasing.

Contract Title: Document Destruction

Statewide Contract #: SW177

Contract Issuance Date: August 31, 2013

Total Number of Vendors: 1 (For details see: Vendor Information Sheet)

Contract Period: Due to the conversion of new codes, this contract will be effective August 31, 2013 through August 30, 2014

Agreement Period: August 31, 2013 through August 30, 2014 with three (3), one (1) year options to renew with agreement of all parties.

Authorized Users: All state agencies, members of Oklahoma boards and commissions, schools, counties and municipalities

Contract Priority: THIS CONTRACT IS MANDATORY. This contract is awarded according to the State Use Statute, Title 74, Chapter 48, Sections 3001-3010 et. seq. This is a mandatory statewide Contract which must be used for the purchase of the above products.

Type of Contract: This is a firm fixed price contract for the indefinite delivery and indefinite quantity for the supplies specified

DCS-CP Contact: Timothy Harvey
Title: State Use Contracting Officer

Phone: 1 - 405 - 521 - 4474

Fax: 1 - 405 - 521 - 4475

Email: Timothy.Harvey@omes.ok.gov



State of Oklahoma
 Department of Central Services
 Central Purchasing

Awarded Vendors Information

Vendor Name: ~~The Meadows Center for Opportunity, Inc.~~

Vendor ID#: 0000073926

Vendor Address: Address: 1000 S Kelly
 City: Edmond

State: OK Zip Code: 73003

Contact Person Name: James Hill, Jr.

Phone #: 1 - 405 - 348 - 4470

Title: Executive Director

Fax #: 1 - 405 - 340 - 5395

Email: meadowsokc@sbcglobal.net

Website: www.meadowsoklahoma.com

Authorized Location: Locations list attached as (*attachment title*)

Address: 1000 S Kelly

City: Edmond

State: OK Zip Code: 73003

Contract ID #: 0000000000000000000003042

Delivery: n/a

Minimum Order: Customer Drop-Off at The Meadows: minimum is 63 LBS = (\$10.00)
 If The Meadows picks up within 20 miles of Edmond, OK: minimum is 300 LBS (\$45.00)
 If The Meadows picks up 21-51 miles outside Edmond, OK = minimum is 625 LBS (\$100.00)
 If The Meadows picks up 51 – 100 miles from Edmond, OK: minimum is 1250 LBS (\$200.00)
 If The Meadows picks up 100+ miles from Edmond, OK: minimum is 1875 LBS (\$300.00)

P/Card Accepted: Yes No

Other: FEI Number: 73-1132949

SW177- Document Destruction General Provisions

This contract has been awarded in accordance with provisions of Senate Bill No. 4, Title 74, Section 3007 A: "Whenever the State of Oklahoma or any of its agencies intends to procure any product or service included in the procurement schedule, that entity shall secure the product or service from a qualified nonprofit agency providing employment to people with severe disabilities at the fair market price determined by the Committee, if the product or service is available within the period required by the entity." **Section 3007 B:** "An agency of this state shall not evade the intent and meaning of this section by slight variations from standards adopted by the Department of Central Services." Amended by Laws 1996, c. 322, § 7, emerg. eff. June 12, 1996.

GP-3 Type of Contract.

This is a firm fixed price contract for indefinite delivery and indefinite quantity for the supplies/services specified.

GP-4 Authorized Users.

Bids shall cover requirements during the specified period for all State Departments, Boards, Commissions, Agencies and Institutions. The Oklahoma Statutes state that Counties, School Districts and Municipalities may avail themselves of the contract subject to the approval of the successful bidder(s).

CHECK APPROPRIATE BLOCK

- Yes, bid permits usage by other than State Agencies
 No, bid permits usage by State Agencies only.

GP-8 Oral Agreements.

No oral statement of any person shall modify or otherwise affect the terms, conditions, or specifications stated in the ITB or the resultant contract. All modifications to the contract must be made in writing by the Central Purchasing Division.

GP-13 Termination of Contract.

- (a) This contract can be canceled by the supplier for just cause with 30 day written request and upon written approval from Central Purchasing.
- (b) The State may cancel with just cause upon written notification to vendor.
- (c) Immediate cancellation shall be administered when violations are found to be an impediment to the function of the agency and detrimental to its cause, or when conditions preclude the 30 day notice.
- (d) If this contract is terminated, the State shall be liable only for payment under the payment provisions of this contract for supplies and/or services rendered before the effective date of termination.

GP-14 Extension of Contract.

The State may extend the term of this contract up to 90 days if mutually agreed upon by both parties in writing.

GP-15 Ordering.

Any supplies and/or services to be furnished under this contract shall be ordered by issuance of written purchase orders by state agencies and authorized entities. There is no limit on the number that may be issued. Delivery to multiple destinations may be required. All orders are subject to the terms and conditions of this contract. Any order dated prior to the expiration of this contract shall be performed. In the event of conflict between a purchase order and this contract the contract shall have precedence.

GP-16 State and Federal Taxes.

Purchases by the State are not subject to any sales tax or Federal excise tax. Exemption certificates will be furnished upon request.

GP-17 Contractor Invoices.

- (a) The vendor shall be paid upon submission of proper certified invoices to the ordering agency at the prices stipulated on the contract. Invoices shall contain the contract number and purchase order number. Failure to follow these instructions may result in delay of processing invoices for payment. The Company or Corporation bidding shall be the only office authorized to receive orders, invoice and receive payment. If the bidders wish to ship or provide service from a point other than the address listed on the face of the bid, he will furnish a list of these locations. No ordering or invoicing will be done at these locations.
- (b) Invoicing shall be made in accordance with instructions by agency or division issuing the purchase order.

Central Purchasing · Will Rogers Office Building (2401 N. Lincoln Boulevard), Suite 116 / P.O. Box 528803 · Oklahoma City, OK 73152-8803
Telephone: 405/521-2110 · Fax: 405/521-4475 · www.dcs.ok.gov

- (c) If you are paid more than 45 days after submitting a proper invoice, you may be entitled to claim an interest penalty. Contact the Office of State Finance at (405) 521-2141 for a copy of the regulations.
- (d) In cases of partial delivery the state agency may make partial payment, dependent on the dollar value, or hold all invoices for final delivery to be completed.

GP-19 Audit and Records.

- (a) As used in this clause, "records" includes books, documents, accounting procedures and practices, and other data, regardless of type and regardless of whether such items are in written form, in the form of computer data, or in any other form. On forming any contract with the State, the successful bidder agrees any pertinent State or Federal agency will have the right to examine and audit all records relevant to execution of the resultant contract.
- (b) The successful bidder is required to retain all records relative to this contract for the duration of the contract term and for a period of three years, following completion and/or termination of the contract. If an audit, litigation, or other action involving such records are started before the end of the three year period, the records are required to be maintained for three years from the date that all issues arising out of the action are resolved or until the end of the three year retention period, whichever is later.

GP-20 Gratuities.

The right of the contractor to perform under this contract may be terminated by written notice if the Contracting Officer determines that the contractor, or its agent or another representative offered or gave a gratuity (e.g. an entertainment or gift) to an officer, official or employee of Central Purchasing.

GP-23 Contract Usage Reporting Requirements.

- (a) Reports shall provide the total dollar amounts sold to all political entities that include but are not limited to State Agencies, Counties, Cities, Schools, Hospitals and Municipalities.
- (b) Reports shall be submitted quarterly regardless of quantity.
- (c) Usage Reports shall be delivered to Central Purchasing, Suite 116 Will Rogers Building, 2401 N. Lincoln Blvd., Oklahoma City, OK within 30 calendar days upon completion of performance quarter period cited in paragraph "d" of this contract provision.
- (d) Contract quarterly reporting periods shall be:
 - January 1 through March 31
 - April 1 through June 30
 - July 1 through September 30
 - October 1 through December 31
- (e) Failure to provide usage reports shall result in cancellation or suspension of contract.

**SW177- Document Destruction
Special Provisions**

SP-1 Contract Period.

The contract period remains the same. For a 12 month period, commencing August 31, 2013 and ending August 30, 2014. The contract may be renewed for up to three (3), one (1) year option periods.

Confidential Data Destruction Policies and Procedures

Procedures for Transporting, Handling and Destroying Confidential Data

- 1. Bin pickup from site
 - 1. All Bins are locked onsite. Driver scans bin(s) using hand held device.
 - 2. A signature from the customer is required prior to the bins leaving the site.
 - 3. Bins are then transported to the truck.
 - 4. Bins are never unlocked or unattended.
 - 5. Truck will be locked after it is loaded.
 - 6. Trucks will remain locked at all times that bins are within and whenever Meadows pickup personnel are not actively loading or unloading.

7. Locked bins will be delivered via locked truck to the Meadows dock.
8. The confidential data is always locked and secured.

II. Onsite Procedures for handling sensitive/confidential data

1. The truck will be unlocked, locked bins will then be unloaded by Meadows personnel.
2. The locked bins will be unloaded and transported to the warehouse where they are weighed.
3. A pre-printed pick-up form is completed, documenting the pick-up location, date of pick-up and pounds of paper to be destroyed.
4. The bins are date coded by color.
5. The bins are taken to the sorting table, unlocked by staff members and then sorted to remove any trash, or non-paper items (contaminants, magazines, newspapers, black carbon, etc.).
6. The materials/data are not read.
7. The data is then placed back in bins and locked.
8. The data is then transported to the shredder, unlocked by Meadows staff and placed on the lifter to be dumped onto a conveyor belt that feeds the shredder.
9. Employees then make certain the data is fed through the shredder.
10. Employees ensure there is no paper or shredding on the floor or in the bins.
11. The bins are taken to the cleaning area and vacuumed. The vacuum is dumped on the conveyer belt and put with material to be bundled.
12. The shredded documents are automatically fed onto a conveyor belt and they are bundled into 1,300 - 1,500 pound bales and moved by Meadows staff to the warehouse. Bales are stored in the Meadows secure warehouse and removed as needed to go to paper mills. The bales are transported directly to the paper mills to be turned into pulp and returned to paper, recycled.

III. Box pick-up from site

1. Boxes are placed on pallets/skids.
2. Pallets/skids are loaded on truck and truck is locked after loading.
3. Trucks will remain locked at all times that boxes are within and whenever Meadows pickup personnel are not actively loading or unloading.
4. Boxes are date coded upon arrival to Meadows dock.
5. Handling of sensitive/confidential data same as above (II).

Policies & Procedures for Securing Confidential Data

I. Security Checks

1. Inspection/cleaning of trucks.
2. Inspection/cleaning of bins.
3. Inspection/cleaning of outside physical plant.
4. Inspection/cleaning of inside physical plant.
5. Four Security Checks are performed on all employees daily.
6. Security Checks are performed on all employees leaving the shredding area.

II. Physical Plant Security

Central Purchasing · Will Rogers Office Building (2401 N. Lincoln Boulevard), Suite 116 / P.O. Box 528803 · Oklahoma City, OK 73152-8803
Telephone: 405/521-2110 · Fax: 405/521-4475 · www.dcs.ok.gov

1. The physical plant is secured by a security system (video surveillance) that directly interfaces with the Edmond Police Department. Also secure locks and latches are utilized on each entry door.
2. Internal QA is performed daily and logged – (See QA Log 1)
3. Staff members are trained to clean and watch for shredding on the floor or persons.
4. Only those employees directly involved in the transport, sorting, shredding or storage of the data may access the shredding area.
5. Visitors must sign in and be accompanied by a Meadows staff member.
6. Documentation is done daily on employee security checks. (Security Log Forms).
7. Physical Plant – shredding area is cleaned and inspected daily by staff to make certain no information was accidentally lost on the floor.
8. All bins partially completed at the close of the business day must be locked before closing.
9. All items used for cleaning destruction area (i.e., brooms, vacuum container, dust pans, etc.) will be inspected for shredding and if any is found, it will be placed on the conveyor and baled.

III. Access to Work Area

1. Access to work area is limited to employees who are directly responsible for the completion of the destruction data (i.e., transporting, sorting, shredding, baled handling, cleaning, etc.)
2. Security Checks/Search on employees and staff are performed four times daily and anytime someone leaves the shredding area.
3. All staff are required to receive confidentiality training relating to procedures at the work area, including HIPAA training.
4. Visitors are required to be accompanied by Meadows staff person.

THIS CONTRACT AND ALL PURCHASE ORDERS AND RELEASES FROM THIS CONTRACT ARE SUBJECT TO THE 1 % HANDICAP LEVY AS PROVIDED FOR IN TITLE 74, SECTION 3004.1.

If you have any questions concerning this contract, please contact the undersigned Central Purchasing Point of Contact.

Timothy Harvey
State Use Contracting Officer
Phone: (405) 521-4474
Fax: (405) 521-4475
E-mail: Timothy.Harvey@omes.ok.gov



CONTRACT

State of Oklahoma

Dispatch via Print

Vendor ID 0000073926
 MEADOWS CENTER FOR OPPORTUNITY INC
 1000 S KELLY AVE
 EDMOND OK 73003-6081

Contract ID 000000000000000000000000003042		Page 1 of 1	
Contract Dates 08/31/2011 to 08/30/2014	Currency USD	Rate Type CRRNT	Rate Date PO Date
Description: SW177 DOCUMENT DESTRUCTION		Contract Maximum 0.00	
TYPE: STATEWIDE			

Tax Exempt? Y Tax Exempt ID:736017987

Line #	Cat CD / Item ID / Item Desc	Minimum Order Qty	Amt	Maximum / Open Qty	Amt
1	80161508 / 1000007507 SERVICE:Document Destruction - Shredding	1.00	0.00	0.00	0.00

Contract Base Pricing 0.16000 LB 0001

COMMENTS:

Customer Drop-Off at The Meadows: minimum is 63 LBS = (\$10.00)
 If The Meadows picks up within 20 miles of Edmond, OK: minimum is 300 LBS (\$45.00)
 If The Meadows picks up 21-51 miles outside Edmond, OK = minimum is 625 LBS (\$100.00)
 If The Meadows picks up 51 2 100 miles from Edmond, OK: minimum is 1250 LBS (\$200.00)
 If The Meadows picks up 100+ miles from Edmond, OK: minimum is 1875 LBS (\$300.00)
 Due to technical issues PeopleSoft Contract ID #0-2191 has been replaced by Contract ID #0-3042. PeopleSoft

Final = The price is final after adjustments
 Hard = Apply adjustments regardless of other adjustments
 Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature
 Scott Schlotthauer, State Purchasing
 Director original signature on file
 at OMES

PAYNE COUNTY COMMISSIONERS

Resolution # 2016-25

SALES TAX PURCHASE OF Mow Tractor

WHEREAS, the Board of County Commissioners of Payne County, Oklahoma is organized pursuant to the provisions of Article 17, Section 1, of the Constitution of the State of Oklahoma and has been duly elected to represent the citizens of Payne County, Oklahoma; and

WHEREAS, Payne County passed a County Sales Tax with 53 percent designated to be used for capital improvements on county roads,

WHEREAS, the Board of County Commissioners of Payne County, Oklahoma, believing it to be in the best interest for the welfare and safety of the citizens of Payne County, Oklahoma, is desirous to purchase of a mow tractor for the purpose of mowing and trimming trees along roadways.

NOW THEREFORE BE IT RESOLVED that Payne County authorizes use of sales tax funds for the purchase described above.

Presented and approved this 6th day of September, 2016

PAYNE COUNTY BOARD OF COMMISSIONERS

Kent Bradley, Chairman

Chris Reding, Vice-Chairman

Zach Cavett, Member

Attest:

Glenna Craig, County Clerk

(PCEE) Monthly Report: Officer Clint Castro Date 09/01/2016 Page 1 of 2
 Date Beginning Monday, 08/01/2016 to Wednesday, 08/31/2016

Month—Year to date
August - 2016

Week Number	1	2	3	4	5	6	Monthly Totals			
							TC#1	TC#2	TC#3	
<u>[Calls for Service]</u>										
CSW Hours							32	8	77	117 - 270.5
<u>[SIGNS FOUND]</u>										
Street							12	16	16	44 - 55
Stop							1	0	3	4 - 6
Other							2	0	1	3 - 6
Poles							9	9	10	28 - 40
<u>[SIGNS MADE]</u>										
Street							0	60	1	61 - 61
Stop							0	0	0	0 - 0
Other							0	0	0	0 - 0
Bridge Markers							0	0	0	0 - 87
<u>[SIGNS INSTALLED]</u>										
Street							15	16	12	43 - 57
Stop							1	0	0	1 - 2
Other							0	0	0	0 - 1
Poles							11	9	6	26 - 37
Bridge Markers							0	0	12	12 - 36
<u>[DUMPS]</u>										
Investigated							49	27	49	125 - 230
Cleaned							49	27	49	125 - 230
<u>[LOADS OF]</u>										
H.H. Trash							5 ^{3/4}	4 ^{1/2}	3 ^{1/2}	13 ^{3/4} - 27 ^{3/4}
Car Parts/Tires							1	1	1	3 - 6 ^{1/4}
Scrap Metals							3/4	3/4	1	2 ^{1/2} - 6
Brush/Wood							3/4	1 ^{1/4}	1	5 ^{1/2} - 15 ^{1/4}
Poly/Alum. Etc.							150'	20'	0	170' - 170'
<u>[VIOLATIONS]</u>										
Charges							2	0	0	2 - 4
#-People Charged							2	0	0	2 - 4
Warnings							1	0	0	1 - 2
Clean up Fee's							802.14	0	0	802.14 - 2227.14
<u>[OTHER "CFS"]</u>										
Follow up							217	427	226	870 - 1696

(PCEE) Monthly Report: (Continued)

<u>Week Number</u>	1	2	3	4	5	6	<u>TC#1</u>	<u>TC#2</u>	<u>TC#3</u>	<u>Month-Year to date</u>
										<u>August 2016</u>
Officer Initiated							1149	559	255	1963-3792
Training Hours							0	0	0	0-0
Agency Assists							21	18	27	66-161
Trim Bridges, etc.							2	1	12	15-31
Trim Intersections							5	5	4	14-24
Road Hazards Fixed							19	18	13	50-125
<u>[HOURS: MOW, TRIM, CLEAN]</u>										
Expo Center							4	0	7	11-24
D-1 Dump Station							0	0	0	0-0
D-2 Grounds							0	0	0	0-1/4
D-3 Dump Station							1	1/2	6	1 1/2-1 3/4
<u>[REPORTS WRITTEN]</u>										
Other							169	142	63	374-739
Criminal							10	0	0	10-20
Affidavit							2	0	0	2-4
Officer Information							5	0	0	5-14
Calls for Service							1366	987	485	2838-5493

Claims: Week-1-\$ _____, 2-\$ _____, 3-\$ _____, 4-\$ _____, 5-\$ _____, 6-\$ _____ = Weekly Claim Total: \$ 3321.76

[This Month Claims Filed]

[Yearly Total to Date]

Crim. Clean up Fee \$	<u>802.14</u>	\$	<u>2227.14</u>
ACCO Dumps	<u>\$ 2519.62</u>	\$	<u>4855.28</u>
Oil-Poly/Aluminum	<u>\$ 0</u>	\$	<u>0</u>
Road Sign Damage	<u>\$ 0</u>	\$	<u>0</u>
Other Claim	<u>\$ 0</u>	\$	<u>0</u>
CLAIM TOTALS	<u>\$ 3321.76</u>	TOTAL \$	<u>7082.42</u>

Comments:

PCEE Officer , Date 09/01/2016
 Revised: 06/06/2016