



2016 OCT 17 P 3:52 Notice of Special Meeting of the
Payne County Budget Board

**PAYNE COUNTY
GLENNA CRAIG
COUNTY CLERK**

Notice Date: October 17, 2016

Meeting Date: October 20, 2016

Time: 11:00 am

Location: Payne County Administration Building

315 W 6th, Suite 200/201 Stillwater, OK 74074

Gloria Hesser Commissioners' Meeting Room

This notice is given in accordance to Title 25, Section 311 and the Open Meeting and Open Record Act with prior 48 Hours' notice to the public.

A handwritten signature in blue ink, appearing to read "Kent R. Bradley", written over a horizontal line.

Kent R. Bradley, Chairman

Agenda

- I. Call to Order
- II. Minutes
 - A. Approval of October 10, 2016
- III. Financial Reports
 - A. 3/8 Sales Tax
 - B. FY 2016/2017 Amended Budget
- IV. Discussion and Possible Action
 - A. Premier Consulting Partners – Employee Insurance Renewal
 - B. Insure Oklahoma
- V. New Business
- VI. Adjournment

**Official Minutes of
PAYNE COUNTY BUDGET BOARD**

The Payne County Budget Board met in a regular meeting of the board at 11:00 a.m. on **Monday, October 10th, 2016** at the Payne County Administration Building, Gloria Hesser Commissioner Meeting Room, Suite 200/201 located in Stillwater, Oklahoma.

Chairman Bradley called the meeting to order: at 11:00 a.m.

The following members were present: Glenna Craig-County Clerk, Kent Bradley-District 3 Commissioner, James Cowan- Assessor, Terri Sahs- Deputy Court Clerk, Zach Cavett- District 1 Commissioner, Chris Reding- District 2 Commissioner, Carla Manning- Treasurer, R. B. Hauf-Sheriff. Department heads and public.

Approve minutes of the previous meeting of the board: Clerk's office presented the minutes of September 12th for approval. Motion by Cowan to approve minutes of September 12th as presented, second by Reding. Roll Call Vote: Cowan-Yes, Craig-Yes, Bradley-Yes, Cavett-Yes, Manning-Yes, Hauf-Yes, Reding-Yes.

Financial Reports

Cash Appropriations: The following Cash Appropriations as certified by the Payne County Treasurer October 5th, 2016 were presented;

Alcoholic Bev. Tax		
#2	Highway Cash	\$
#3	Flood Plain	\$ 547,082.42
#4	Visual Inspection	
#5	Board of Prisoners	
#6	Resale Property	\$ 27,769.00
#7	Courthouse Tree Planting	\$ 607.41 \$ 19,987.55
#8	Health Department	
#9	Sheriff Service Fee	\$ 369.77
#10	Gun Violence Prosecution	\$ 41,054.79
#11	Mortgage Certification	\$ 98.41
#12	Revolving Forfeiture	\$ 1,010.00
#13	Mechanic Lien Fee	\$ 1,863.00
#14	Self-Insurance	\$ 66.56 \$ 1,332.00
#15	Sheriff Training	\$ 4,174.77 \$ 64,302.27
#16	Law Library	
#17	Project Safe Neighborhood	\$ 4,399.82
#18	Record Owner Resale	
#21	Court Fund	
#22	Fairboard Cash	
#23	Voca Grant	\$ 27,409.70
#24	Co Assessors Fee	
#25	Child Abuse Prevention	\$ 464.00
#26	Sheriff's Commissary	
#27	Un-apportioned Revenue	\$ 10,676.38
#30	Jail Operations & Maintenance	
#31	Grants	\$ 114,897.77
#32	Protested Tax	
#33	Drug Task Force	
#36	Solid Waste	
#39	Revolving Evidence	\$ 97.50
#40	Capital Projects	
#41	Jail Limited Purpose Sales	\$ 4,228.74
#44	Fairboard Premiums	\$ 229,867.88
#45	Limited Purpose Sales Tax	
#46	County Bridge Improvements	\$ 169.39
#47	Payne County Home Finance	
#48	Payne County Industrial Trust	
#49	Clerk R M & P	\$ 102.47
#50	Payne Co. Econ. Deve.	\$ 6,935.00
#51	E 911 Wireless	\$ 179.11
#52	Facilities Authority	\$ 559.93 \$ 55,514.36
#54	Rural Domestic Violence	
#55	Drug Court	
#56	Courthouse Security	\$ 3,187.50
#57	Emergency Mang. Cash Fund	\$ 5,815.66
#58	LEPC	\$ 1,184.33
#60	103 Monies	
#61	105 Monies	
#62	Court Fund Salaries & Fringe	\$17,855.13
#63	Animal Control Strays	\$ 29,000.00

**Official Minutes of
PAYNE COUNTY BUDGET BOARD**

#64	Court Fund Trust	
#65	DA Seizure	\$ 5,495.12
#66	C.L.E.A.N. Program	
#67	Fire Department 1/16	\$ 57,418.78
#78	Sales Tax 3/8	\$ 344,527.63
#103	103 CBRI	
#801	Harrell Cemetery	\$ 10.09

Motion by Cowan to approve the appropriations as presented, second by Hauf. Roll Call Vote: Craig-Yes, Bradley-Yes, Cavett-Yes, Manning-Yes, Hauf-Yes, Reding-Yes, Cowan-Yes.

Transfers: None presented at this time.

Letters of commitment: None presented at this time.

Personnel Reports:

Approval of Employee Request for Leave and/or Request for Leave Share: None presented at this time.

Range Change, Discussion and Possible Actions: None presented at this time.

New Hires Discussion and Possible Action: None presented at this time.

Discussion and Possible Action:

- A. Premier Consulting-Present and Discuss Market Findings: Craig stated Premier Consulting Partners was still working on getting quotes and negotiating with Community Care about lowering their renewal quote. Motion by Craig to call a special budget board meeting on October 20th at 11:00 a.m. to finalize the budget and meet with Premier Consulting about our renewals, second by Cowan. Roll Call Vote: Bradley-Yes, Cavett-Yes, Manning-Yes, Hauf-Yes, Reding-Yes, Cowan-Yes, Craig-Yes.
- B. Insure Oklahoma: Craig said there would be an enrollment station for employees to sign up with Insure Oklahoma at our annual enrollment sessions.
- C. Approval of Meeting Dates: The 2017 Budget Board Meeting Dates were presented.
- D. Monthly Reports of Officers:
 - 1. 3/8th Sales Tax: Bradley presented the 3/8th sales tax monthly report to the board.

New Business: None presented at this time.

Adjournment: Motion by Reding to adjourn, second by Cowan. Roll Call Vote: Cavett-Yes, Manning-Yes, Hauf-Yes, Reding-Yes, Cowan-Yes, Craig-Yes, Bradley-Yes.

Minutes of the Board attested to

By _____
Glenna Craig, Payne County Clerk
Seal of office

Approved by the Budget Board

On the ____ day of _____, 2016

Chairman _____

Vice Chairman _____

III.A.

Payne County
 Certificate of Budget
 Historical Summary
 General Fund 3/8 Sales Tax
 Summary Revenues and Warrants issued

	Cushing 14%	Glencoe 14%	Ingalls 14%	Perkins 14%	Ripley 14%	Stillwater 14%	Effective 1-1-2004		Rural Fire 4%	General 16%	Extension 7%	Fair Board 20%	Highway		Total 100%
							Effective 1-1-2009						53%		
							Yale 14%	Drumright 4%					District #1 50%	District #3 50%	
Beginning cash balance July 1, 2004	14,492.00	15,444.00	25,533.00	16,893.00	34,614.00	77,566.00	71,748.00	6,872.00	263,162.00	508,386.00	404,296.00	701,914.00	806,876.49	806,876.51	3,491,511.00
Sale of equipment or reimbursements	-	4,000.00	-	-	-	-	-	-	4,000.00	-	-	-	-	-	4,000.00
Actual sales tax collections for year 6-30-05	14,693.77	14,693.77	14,693.77	14,693.77	14,693.77	14,693.77	14,693.77	3,809.58	106,666.00	426,663.98	186,665.49	533,329.98	706,662.22	706,662.22	2,666,649.90
Expenses by transfer to cash funds or year 6-30-05	-	-	-	-	-	-	-	-	-	-	-	(25,000.00)	-	-	(25,000.00)
Warrants issued for year 6-30-05	(16,785.28)	(23,434.96)	(19,019.41)	(624.91)	(8,928.74)	-	-	-	(68,793.30)	(389,533.34)	(196,901.85)	(345,041.78)	(723,036.76)	(787,966.00)	(2,511,273.03)
Actual Fund Balance carryover 6-30-05	12,400.49	10,702.81	21,207.36	30,961.86	40,379.03	92,259.77	86,441.77	10,681.58	305,034.70	545,516.64	394,059.64	865,202.20	790,501.95	725,572.73	3,625,887.87
Sale of equipment or reimbursements	-	-	-	-	193.00	-	-	-	193.00	850.00	-	-	-	-	3,625,887.87
Actual sales tax collections for year 6-30-06	16,223.99	16,223.99	16,223.99	16,223.99	16,223.99	16,223.99	16,223.99	4,206.31	117,774.26	471,097.04	206,104.95	588,871.30	780,254.47	780,254.47	2,944,356.49
Expenses by transfer to cash funds or year 6-30-06	-	-	-	-	-	-	-	-	-	-	-	(30,000.00)	-	-	(30,000.00)
Warrants issued for year 6-30-06	(15,840.08)	-	(761.32)	-	(19,832.14)	(75,000.00)	-	(4,693.30)	(116,126.84)	(491,229.07)	(179,643.53)	(394,027.78)	(506,637.36)	(673,130.66)	(2,360,795.24)
Actual Fund Balance carryover 6-30-06	12,784.41	26,926.81	36,670.04	47,185.86	36,963.89	33,483.77	102,665.77	10,194.58	306,875.12	526,234.61	420,521.07	1,030,045.72	1,064,119.06	832,696.54	4,180,492.12
Sale of equipment or reimbursements	-	-	-	-	25,500.00	-	-	-	25,500.00	-	-	-	-	-	25,500.00
Actual sales tax collections for year 6-30-07	17,083.71	17,083.71	17,083.71	17,083.71	17,083.71	17,083.71	17,083.71	4,429.20	124,015.16	496,060.64	217,026.53	620,075.80	821,600.43	821,600.43	3,100,378.98
Expenses by transfer to cash funds or year 6-30-07	-	-	-	-	-	-	-	-	-	-	-	(30,000.00)	-	-	(30,000.00)
Warrants issued for year 6-30-07	(13,848.08)	(8,974.00)	(6,155.00)	(30,217.00)	(16,648.16)	-	(20,821.89)	(11,556.82)	(108,220.95)	(633,639.67)	(205,840.47)	(696,773.38)	(620,903.23)	(849,011.43)	(3,114,389.13)
Actual Fund Balance carryover 6-30-07	16,020.04	35,036.52	47,598.75	59,552.57	37,399.44	50,567.48	98,927.59	3,066.97	348,169.32	388,655.58	431,707.13	923,348.13	1,264,816.26	805,285.54	4,161,981.97
Sale of equipment or reimbursements	715.71	-	-	9,500.00	-	-	-	-	10,215.71	-	-	-	-	-	10,215.71
Actual sales tax collections for year 6-30-08	18,090.46	18,090.46	18,090.46	18,090.46	18,090.46	18,090.46	18,090.46	4,690.22	131,323.40	525,293.61	229,815.96	656,617.02	870,017.55	870,017.55	3,283,085.08
Expenses by transfer to cash funds or year 6-30-08	-	-	-	-	-	-	-	-	-	-	-	(30,000.00)	-	-	(30,000.00)
Warrants issued for year 6-30-08	(25,996.58)	-	(4,672.74)	(17,525.87)	(2,405.40)	(55,272.00)	-	(2,879.00)	(108,751.59)	(550,436.76)	(176,082.09)	(613,615.76)	(1,123,429.91)	(1,095,732.51)	(3,668,048.62)
Actual Fund Balance carryover 6-30-08	8,829.62	53,126.97	61,016.46	69,617.15	53,084.49	13,385.93	117,018.04	4,878.18	380,956.85	363,512.43	485,440.99	936,349.39	1,011,403.90	579,570.58	3,757,234.14
Sale of equipment or reimbursements	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Actual sales tax collections for year 6-30-09	23,375.47	23,375.47	23,375.47	23,375.47	23,375.47	23,375.47	23,375.47	6,060.43	169,688.70	509,066.10	237,564.18	678,754.80	899,350.12	899,350.11	3,393,774.01
Expenses by transfer to cash funds or year 6-30-09	-	-	-	-	-	-	-	-	-	(287,529.00)	-	(30,000.00)	-	-	(317,529.00)
Warrants issued for year 6-30-09	(4,041.00)	(4,843.18)	-	(22,014.57)	(12,651.32)	(21,741.00)	(33,300.90)	(11,578.58)	(110,170.55)	-	(249,264.31)	(680,767.64)	(848,536.50)	(912,060.72)	(2,800,799.72)
Actual Fund Balance carryover 6-30-09	28,164.09	71,659.26	84,391.93	70,978.05	63,808.64	15,020.40	107,092.61	(6,399.97)	440,475.00	585,049.53	473,740.86	904,336.55	1,062,217.52	566,859.97	4,032,679.43
Sale of equipment or reimbursements	-	-	-	-	-	-	-	-	440,475.00	-	-	-	-	-	440,475.00
Actual sales tax collections for year 6-30-10	22,171.77	22,171.77	22,171.77	22,171.77	22,171.77	22,171.77	22,171.77	5,748.36	160,950.77	482,852.32	225,331.08	643,803.09	853,039.10	853,039.11	3,219,015.47
Expenses by transfer to cash funds or year 6-30-10	-	-	-	-	-	-	-	-	-	(791,044.00)	-	-	-	-	(791,044.00)
Warrants issued for year 6-30-10	(39,463.18)	(45,334.60)	(4,244.00)	(26,148.00)	(13,627.88)	-	(59,308.40)	(4,629.76)	(192,755.82)	-	(255,694.19)	(739,895.76)	(1,012,544.88)	(990,324.61)	(3,191,215.26)
Actual Fund Balance carryover 6-30-10	10,872.66	48,496.43	102,319.70	67,001.82	72,352.53	37,192.17	69,955.98	478.63	408,669.95	276,857.85	443,377.75	808,243.88	902,711.74	429,574.47	3,269,435.64
Sale of equipment or reimbursements	-	-	-	-	-	-	-	-	408,669.95	-	-	-	-	-	408,669.95
Actual sales tax collections for year 6-30-11	25,208.69	25,208.69	25,208.69	25,208.69	25,208.69	25,208.69	25,208.69	6,535.72	182,996.54	548,989.61	256,195.15	731,986.14	678,917.14	1,260,846.13	3,659,930.71
Expenses by transfer to cash funds or year 6-30-11	-	-	-	-	-	-	-	-	-	(446,980.51)	-	(21,500.00)	-	-	(468,480.51)
Warrants issued for year 6-30-11	(8,444.00)	(27,205.50)	(85,265.50)	(21,634.72)	(4,954.30)	-	(3,509.40)	(3,157.37)	(154,170.79)	-	(254,870.66)	(492,986.47)	(112,076.31)	(1,063,266.26)	(2,077,370.49)
Actual Fund Balance carryover 6-30-11	27,637.37	46,499.62	42,262.89	70,575.79	92,606.92	62,400.86	91,655.27	3,856.98	437,495.70	378,866.95	444,702.24	1,025,743.55	1,469,552.57	627,154.34	4,383,515.35
Sale of equipment or reimbursements	-	-	-	-	-	-	-	-	437,495.70	-	-	-	-	-	437,495.70
Actual sales tax collections for year 6-30-12	26,173.42	26,173.42	26,173.42	26,173.42	26,173.42	26,173.42	26,173.42	6,785.84	189,999.81	569,999.43	265,999.73	759,999.24	1,006,999.00	1,006,998.99	3,799,996.20
Expenses by transfer to cash funds or year 6-30-12	-	-	-	-	-	-	-	-	-	(605,361.42)	-	(20,000.00)	-	-	(625,361.42)
Warrants issued for year 6-30-12	(10,449.00)	(11,874.39)	-	(20,092.48)	(19,444.28)	(29,047.00)	(24,342.85)	(2,040.11)	(117,290.11)	-	(252,824.15)	(566,730.54)	(1,425,728.03)	(1,471,973.28)	(3,834,546.11)
Actual Fund Balance carryover 6-30-12	43,361.79	60,798.65	68,436.31	76,656.73	99,336.06	59,527.28	93,485.84	8,602.71	510,205.40	343,504.96	457,877.82	1,199,012.25	1,050,823.54	162,180.05	3,723,604.02
Sale of equipment or reimbursements	-	-	-	-	-	-	-	-	510,205.40	-	-	-	-	-	510,205.40
Actual sales tax collections for year 6-30-13	30,158.37	30,158.37	30,158.37	30,158.37	30,158.37	30,158.37	30,158.37	7,819.00	218,927.57	656,782.72	306,499.60	875,710.28	1,160,316.13	1,160,316.12	4,378,551.42
Interest income allocated for year 6-30-13	92.63	92.63	92.63	92.63	92.63	92.63	92.63	24.02	672.42	355.63	481.14	1,184.99	807.91	807.92	4,310.01
Expenses by transfer to cash funds or year 6-30-13	-	-	-	-	-	-	-	-	-	(900,000.00)	-	(10,000.00)	-	-	(910,000.00)
Warrants issued for year 6-30-13	(58,180.97)	(14,840.75)	(2,458.00)	(43,172.39)	(6,156.50)	-	(48,906.67)	(5,978.00)	(179,693.28)	-	(266,040.76)	(632,489.63)	(1,072,248.80)	(569,984.62)	(2,720,457.09)
Actual Fund Balance carryover 6-30-13	15,431.82	76,208.90	96,229.31	63,735.34	123,430.56	89,778.28	74,830.17	10,467.73	550,112.11	100,643.31	498,816.80	1,433,417.89	1,139,698.78	753,319.47	4,476,008.36
Sale of equipment or reimbursements	-	-	-	-	-	-	-	-	550,112.11	-	-	-	-	-	550,112.11
Actual sales tax collections for year 6-30-14	37,717.87	37,717.87	37,717.87	37,717.87	37,717.87	37,717.87	37,717.87	9,778.91	273,804.00	821,412.00	383,325.60	1,095,216.01	1,451,161.21	1,451,161.21	5,476,080.03
Expenses by transfer to cash funds or year 6-30-14	-	-	-	-	-	-	-	-	-	(900,000.00)	-	(30,000.00)	-	-	(930,000.00)
Warrants issued for year 6-30-14	(59,719.34)	(59,481.62)	(15,028.73)	(3,400.00)	(2,806.56)	(29,847.00)	(75,852.10)	(2,263.43)	(248,398.78)	-	(292,467.77)	(724,166.31)	(1,389,099.34)	(1,284,595.97)	(3,938,728.17)
Actual Fund Balance carryover 6-30-14	(6,569.65)	54,445.15	118,918.45	98,053.21	158,341.87	97,649.15	36,695.94	17,983.21	575,517.33	22,055.31	589,674.63	1,774,467.59	1,201,760.65	919,884.71	5,083,360.22
Sale of equipment or reimbursements	-	95.00	-	-	-	-	-	-	95.00	-	-	-	-	-	95.00
Actual sales tax collections for year 6-30-15	34,776.75	34,776.75	34,776.75	34,776.75	34,776.75	34,776.75	34,776.75	9,016.38	252,453.65	757,360.96	353,435.12	1,009,814.62	1,338,004.37	1,338,004.37	5,049,073.09

